

August 8, 2022

The regular monthly meeting of the Board of Fire Commissioners was opened at 7:30 PM by Chairman Donohue.

PRESENT: Commissioners Donohue, Gabrielsen, Kuethen, Theobalt, and Young. District Manager Ed Hope, EMS Coordinator Greg Companion, District Treasurer Donna Gruner, District Secretary Kelly Cassidy, Chiefs Gonzales and Boyzok.

ABSENT: Chiefs Sapienza and Keegan.

GUESTS: John Stein, Len Gombert Jr., Brian O'Connell

Pledge to the flag

Corrections to previous meeting minutes:

Commissioner Kuethen motions, Commissioner Young seconds to accept and post online. AIF

Department Aggregate report

Use of Facilities Requests:

Brittany Rannazzisi-Station 2 Picnic Committee Meeting Station 7/17/2022 10:00AM-12:00Noon. Emailed BOFC 7/13/2022

Chief Keegan-Station 2 100th Anniversary Meeting 8:30AM-10:00AM-emailed BOFC and Chiefs 7/13/2022. Will not conflict with Picnic Meeting.

Phil Siegel requests to use a room for a department member interview 7/21/2022 at 10:00AM-emailed BOFC 7/15/2022.

Brittany Rannazzisi-Station 2 Training Room Picnic Committee – every other Sunday 7/31, 8/14 and 8/28-emailed BOFC and Chiefs 7/29/2022.

Henrietta Ol Henriess-Main House meeting room for lodging during the State Drill August 18-21 5-6 people, 2022-emailed BOFC and Chiefs 7/22/2022. Chief Sapienza okayed 7/22/2022. Emailed BOFC again 7/25/2022-Commissioners Donohue, Theobalt and Gabrielsen approved 7/26/2022.

Chief Sapienza-Station 2 Training Room, Truck Bay Floor and Picnic Area, 8/4/2022 4PM-10:00PM-Smiththown Chief's Council-emailed BOFC 7/26/2022-Commissioner Gabrielsen approved.

- Dave Werner-Station 2 Engine 3 meeting 7:00PM-10:00PM 8/9, 9/13, 10/11, 11/8, 12/13-emailed BOFC 7/28/2022.
- Jake Wallasch-Pavilion/Picnic Area 9/17/2022 Family reunion 3:00PM-11:00PM-emailed BOFC and Chiefs 7/28/2022. 100th Anniversary Picnic is the same day. They are looking into other dates.
- Chief Keegan-Station 2 Training Room 7/31/2022 8:30AM-10:00AM100th Anniversary Meeting-emailed BOFC and Chiefs 7/29/2022.
- Engine 2 monthly meeting Station 2 Training Room and Kitchen 8/10/2022, 7:00PM-9:00PM-emailed BOFC 8/3/2022. Chief Sapienza approved.
- Company 1 monthly meeting 8/16/2022 7:00PM-9:00PM-emailed BOFC and Chiefs 8/3/2022.

Commissioner Theobalt motions, Commissioner Kuethen seconds, AIF to approve all requests.

Request to Borrow District Property:

James Murray 8/6/2022 2 tables and 20 chairs-emailed BOFC and Chiefs 8/1/2022.

Commissioner Theobalt – 8/6/2022 6 Tables and 30 chairs-emailed BOFC 8/3/2022

FOIL Requests:

John Monetti-LOSAP information-emailed BOFC 7/11/2022. Emailed Monetti update from 2020 7/13/2022. Will send 2021 once we have it in-house.

Paul Petralia-Fire report from 5 Branglebrink Road, St. James NY 8/4/2022. Emailed Bill Glass 8/5/2022.

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Correspondence:

Hauppauge FD Blood Drive, 7/18/2022 2:00PM-8:00PM-emailed BOFC and Chiefs 7/13/2022.

Mastic FD Golf Outing 10/3/2022-emailed BOFC and Chiefs 7/13/2022.

Medical clearances from Physicals from 7/10/2022-emailed Chiefs 7/13/2022.

Islip Town Chiefs Council-10/23/2022 11:30AM-2:30PM-emailed BOFC and Chiefs 7/14/2022.

Special Olympics Plane Pull 9/17/2022-emailed BOFC and Chiefs 7/15/2022.

Allyssa Byrus out on non-line of duty medical-emailed BOFC, NDI Diagnostics and Chief Keegan 7/20/2022.

FRES-Emergency Management Assistance Mission Ready Packages (MRPs)-emailed BOFC and Chiefs 7/20/2022.

Association of Fire Districts of Nassau County-EMS cost recovery bill zoom meeting 7/27/2022 @ 7:30 PM-emailed BOFC, Chiefs and Greg 7/28/2022

Association of Fire Districts of the State of New York-EMS Cost Recovery/Ambulance Billings FAQ sheet-emailed BOFC, Chiefs and Greg 7/21/2022.

NY DOT- Asphalt Pavement resurfacing Northern State Parkway Wolf Hill Road to NYS Route 454 Spring 2023-emailed BOFC, Chiefs and Greg 7/26/2022.

Allyssa Byrus – Class E physical – may return to limited duty as of 7/25/2022. Emailed Chiefs 8/1/2022.

Justin Micozzi–Class A physical-emailed Chiefs 8/1/2022.

Manorville FD Company 1 Country Night Barn Dance Fundraiser, Saturday, 9/2/2022 6:00PM-10:00PM-emailed BOFC and Chiefs 8/1/2022.

Micozzi Mask Fit test–emailed Chiefs 8/3/2022.

Brookhaven Town Fire District Officers Association-Firefighter Contamination Reduction and Cancer Prevention Workshop Friday, October 11, 2022, 6:00PM-9:00PM-emailed BOFC and Chiefs 8/3/2022.

FRES Technology and Training Bulletin-emailed BOFC, Chiefs and Greg 8/3/2022.

Blood Drive in honor of Scott Martella-Lake Ronkonkoma, Riverhead and Hauppauge 8/3/2022-emailed BOFC and Chiefs 8/3/2022.

Fire District Budget Schedule for 2023-emailed BOFC 8/3/2022.

Timetable for 2022 Fire District Election on December 13, 2022-emailed BOFC 8/3/2022.

Lt. Joseph P. DiBernardo Memorial Firefighter Training seminar 11/4-11/6/2022-emailed BOFC and Chiefs 8/05/2022.

First Responders Night at Stony Brook Football home opener 9/1/2022-emailed BOFC and Chiefs 8/5/2022.

Drawings and specs for Mezzanine renovation at 221 Jefferson Avenue emailed to BOFC 8/8/2022.

SCFDOA-Meeting 8/18/2022 7:00PM at Cutchogue FD-emailed BOFC and Chiefs 8/8/2022.

Correspondence to be Acted on:

Letter to Nationwide changing the Trustee/Plan Fiduciary to Commissioner Donohue for the Length of Service Awards program.

Correspondence Sent:

BOFC workplace violence letter emailed District, members and Attorney Phil Seigel 7/14/2022.

Engine specs flash drives mailed to Tom Shand 8/5/2022.

Chief's Report:

- 1) 100th Anniversary parade we will be off service from 8/27/22 1200hrs until 8/28/22 0800hrs in-house EMS and fire standby crews.
- 2) 3 Fire Service Instructor books @ \$79.50 each for a total \$238.50 for Chiefs Sapienza, Capt. Gatto, Past Chief Theobalt.
- 3) Chiefs pictures \$350.
- 4) Purchase AA batteries for personal lights \$120.
- 5) Safety Officer vest for Asst. Chief Keegan \$55.25.
- 6) Planning open house for Friday October 14, 2022, Grounds request during Fire Prevention week.
- 7) Resume auto credit for Chiefs.
- 8) Request to have Pavilion and surrounding area sprayed for mosquitos and poison ivy before Department Picnic on Saturday, September 17, 2022.
- 9) Reconnect alarm system for Station 2.
- 10) Schedule a workshop to review Chiefs orders.
- 11) 4-3-9 Receipts and signed affidavit provided. Okay to reimburse this was approved prior.

Commissioner Theobalt motions, Commissioner Kuethen seconds, to approve items 1-6. AIF

James O'Connell is now qualified to drive 4-3-9.

DISTRICT MANAGER'S REPORT:

Plans/Drawings for Station 2 mezzanine provided-cost of approximately \$150,000.

4-3-8 needs to be inspected.

Stucco repair completed and painted.

EMS COORDINATOR'S REPORT:

Discussion on scanners not opening until call is complete – some discussion on this. Leave as is per Chiefs. This was put in place in case another call should come through, as a crew would be on hand to attend.

ESO and Red Alert are now communicating.

Jen Masem has resigned. Thank you to Jen for all her help and dedicated service over the past 10 years for the St. James Fire District.

EMS Supplies Boundtree \$2,551.83 **APPROVED** on a motion by Commissioner Kuethen, Commissioner Theobalt seconds, AIF.

Steven White and Michael Hannan have resigned.

Aladtec is canceled effective 8/8/2022. Using Microsoft Forms for Truck Checks.

AED Batteries – for 12 AEDS 10 year shelf life Amazon \$212.95-**APPROVED** on a motion by Commissioner Theobalt, Commissioner Gabrielsen seconds, AIF.

Uline Office metal mail sorter 30 slots for EMS office at a cost of \$330 **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Theobalt seconds, AIF

New request for Radio straps for 6A, 6b and 6c and 80 and 81 from The Firestore at a cost of \$345. Please add one for Chief Boyzok. **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Theobalt seconds, AIF.

Clean Air Co. Service contract of \$2,054 per year will provide bracket for exhaust for plymovent for \$108.00 **APPROVED** on a motion by Commissioner Theobalt, Commissioner Kuethen seconds, AIF.

Specialty vehicles will be able to modify tailpipe, provide mounts for MDTs, tough book and cardiac monitor-waiting on quote. Approved at a prior meeting.

COMMISSIONER GABRIELSEN:

Presents 2 quotes for painting front doors on Station 1

Splash Paint \$3,865

Long Island Painting & Restoration \$4,565

APPROVED on a motion by Commissioner Donohue, Commissioner Kuethen seconds to hire Splash Paint for \$3,865

Will look at Safety gear proposal

\$150,000 proposal for Station 2 from Rock Solid Concrete, waiting on another bid to come in. Need 3 bids total. Permissive Referendum for concrete work is in place from September of 2021.

Much discussion on this. If District buys the materials the Town can do the work – look into this first.

Other project estimates:

Trench & electrical outlets \$150,000

Mezzanine Rack - \$150,000

There is \$394,000 in Building reserve fund

COMMISSIONER THEOBALT:

Personnel questions for executive session

COMMISSIONER KUETHEN:

Two quotes to install radios & chargers:

1. \$12,300
2. \$12,500 Allen's Communications

APPROVED on a motion by Commissioner Kuethen, Commissioner Theobalt seconds to spend \$12,500 to install radios & chargers.

Farmingville Fire Department is replacing their fuel tanks and wants to empty tanks by the end of the month. They are asking Departments to fill up vehicles and they will invoice at state bid price.

4-3-11 inspection in the works

4-3-8 needs to be inspected

RAD meter was sent back out – was not repaired correctly.

MDTs – still waiting for manufacturer to make good on this.

COMMISSIONER YOUNG:

Gym painting is almost complete.

TREASURER'S REPORT:

Items are STILL being ordered without a PO.

Installation Dinner invitations are complete. Program, tables, invite list.

2021 surplus of \$803,227.48 - where is this going to go?

Budget meeting scheduled for 8/22 at 7:00PM

Tough books logged into inventory somewhere- need location of tough books for Verizon account.

Missing 1 ipad on Verizon bill

Access to quartermaster for custodian – approved.

We now have an Amazon business account.

Donna requests the week of 8/21/2022 off – Commissioner Donohue approves.

Donna asks if she will receive a copy of the report from her interview with Compass Workforce Solutions (a Human Resources company) – Commissioner Gabrielsen says yes.

APPROVED to pay bills on a motion by Commissioner Donohue, Commissioner Theobalt seconds, AIF.

COMMISSIONER DONOHUE:

Please remove the boxes from upstairs.

Website: Will set up a meeting in the next few months.

Asks Chiefs if Department needs anything for 100th Anniversary.

Len Gombert asks if trailers for the antique cars that will be here for the 100th Anniversary parade might be stored in the back parking lot of Main House. Okay

4-3-5 in service by then. Maybe Bill Nicholls or Ed Kaleita as Grand Marshalls.

Sen. Mario Mattera has asked to ride on a vehicle – need to discuss.

Chief Keegan is requesting Decals for all Trucks for 100th Anniversary SJFD 1922-2022. 11 vehicles x 2 per vehicle for a total of 22 stickers.

APPROVED on a motion by Commissioner Gabrielsen, Commissioner Kuethen seconds, to spend up to \$3,000 for truck decals. AIF.

\$174,500 was approved from the Building fund last year.

8:45PM Commissioner Donohue motions, Commissioner Theobalt seconds to go into executive session AIF, to discuss paid personnel resignations, salary increases for EMS personnel. Back in session 9:45PM.

APPROVED on a motion by Commissioner Donohue, Commissioner Young seconds, AIF, to increase EMS salaries to be competitive with other Districts to go into effect 9/1/2022.

Commissioner Donohue motions to Adjourn at 9:48PM, Commissioner Gabrielsen seconds, AIF.

Respectfully submitted,

Kelly Cassidy
District Secretary