

June 20, 2022

The regular monthly meeting of the Board of Fire Commissioners opened at 7:30PM by Chairman Donohue.

PRESENT: Commissioners Donohue, Gabrielsen, Kuethen and Young. District Manager Ed Hope, EMS Coordinator Greg Companion, District Treasurer Donna Gruner, District Secretary Kelly Cassidy, Chiefs Sapienza and Gonzales

Commissioner Theobalt, Chiefs Boyzok and Keegan were absent.

GUESTS: John Stein

Pledge to the flag

New member Taylor Pottak was sworn in to EMT-Company 6 APPROVED on a motion by Commissioner Donohue, Commissioner Kuethen seconds, AIF. All paperwork is in-house. Physical was completed.

Use of Facilities Requests:

Glen Itzkowitz-DEC Truck Bay Floor Station 2 only if necessary, already booked at Pavilion June 9, 2022, 6PM-9PM.

Antonino Mussumeci – Religious worship Station 1 June 10, 11 and 12 1:00PM-11:00PM 50-100 people. Emailed to BOFC and Chiefs 5/18/2022. This request was denied. Does not comply with facilities use request guidelines 5/27/2022.

Engine 1 Company Meetings-2nd Tuesday of the month-7:00 pm-9:00 pm-Station 1 Tom Donohue Friday 7/1/2022 12:00N-6:00PM Bill

Edsell-6/16/2002 special meeting and vote-Main House meeting room floor 7:30pm-9:00pm. Emailed BOFC 6/3/2022

Chand Kataria Welfare Committee meeting Station 2 Training Room June 7, 7:00PM-9:00PM-emailed BOFC and Chiefs 6/7/2022-approved by Commissioner Gabrielsen and Chief Sapienza.

100th Anniversary Parade Committee meetings 6/12/2022 and 6/26/2022 10:00AM-11:30AM-emailed BOFC 6/10/2022, approved by Commissioner Gabrielsen.

Bill Edsell Special meeting and vote, Main house meeting room floor 6/16/2022 7:30PM-9:00PM-emailed BOFC 6/15/2022

Jimmy Earing Juniors meeting and training 6/23/2022 7:30PM-9:00PM Station 2

Bill Edsell – Department meetings August 3rd and September 7, 2022, Main house

APPROVED on a motion by Commissioner Kuethen, Commissioner Gabrielsen seconds, AIF.

FOIL Requests:

Certified letter mailed to Michael Riddle, ccd Howard Bergson, emailed BOFC and Chiefs 5/11/2022

IMEDVIEW, Inc. Records for Thomas MacMonigle-faxed back need more information 5/31/2022

Victoria Hiro-Noski-emailed report from fire at 53 Vanderbilt Avenue 6/11/2022 on 6/15/2022. Also emailed report to William Hayden on behalf of State Farm Insurance 6/17/2022.

Correspondence:

SJFD-HOH E-Plan-emailed to Commissioner Kuethen 5/11/2022

Kronenberg doctors note emailed to NDI 5/11/2022

NDI Physical date changed to May 16, 2022, new sign-up sheet posted 5/11/2022

E-plan – notification of hazardous materials storage-emailed to Chiefs 5/13/2022

2022 chiefs office information-emailed to Fire Chiefs Council of Suffolk County Secretary 5/13/2022.

Stryker contract-emailed to Samantha Heller and BOFC 5/13/2022

Fire Expo 2022 –Syracuse 6/15-6/18/2022-emailed BOFC and Chiefs 5/16/2022

NDI Diagnostics medical clearance for Douglas Kronenberg-emailed to Chiefs 5/17/2022.

Notice of Decision of Comp claim, Earing-emailed BOFC 5/18/2022.

Medford Fire Department 100th Anniversary Parade 8/13/2022-emailed to BOFC and Chiefs 5/23/2022.

Fireman's Store going out of business sale 5/28/2022-emailed BOFC and Chiefs 5/23/2022.

Medical clearances from physical of 5/16 emailed to Chiefs 5/23/2022

Medford FD Funeral-emailed to BOFC and Chiefs 5/25/2022

Kings Park FD Notice to Bidders sale of a 2014 Chevy Silverado-emailed BOFC and Chiefs 5/25/2022

Halesite FD funeral notice-emailed BOFC and Chiefs 5/27/2022

Priority One Ambulance Billing-emailed BOFC 5/31/2022

Active Chiefs Program at Suffolk County Fire Academy, Sunday 6/12/2022 8:00AM-11:00AM-emailed BOFC and Chiefs 6/1/2022

A Solders Journey Home-Fundraiser hosted by Copiague FD 6/03/2022 6PM-10PM-emailed BOFC and Chiefs 6/3/2022

Annual SCVFA dinner October 22, 2022-emailed BOFC and Chiefs 6/3/2022.

Caravella-Stepanek medical clearance-emailed Chiefs 6/6/2022

FRES Interoperability resources and testing 6/29/22 @19:00 hours-emailed to BOFC and Chiefs 6/8/2022.

Ashley Marra resignation - emailed BOFC and Chiefs 6/8/2022.

Medical clearances from physicals of 6/5 emailed to Chiefs 6/10/2022.

Fallen Firefighters Everyone Goes Home – online training. Emailed BOFC and Chiefs 6/10/2022.

Improved Health & Resilience for Fire & EMS Lexipol Webinar-emailed to BOFC and Chiefs 6/10/2022

Commack Ambulance Corps accepting sealed bids for a 1967 Cadillac S&S Ambulance-emailed BOFC and Chiefs 6/10/2022

Suffolk County FRES Open House/Food Drive Saturday July 16, 2022, 8:00AM-1:00PM, Yaphank-emailed to BOFC and Chiefs 6/13/2022.

Greenport Parade registration form-emailed to Chiefs 6/15/2022

Hauppauge Funeral Stephen Feron 6/16-6/18/2022-emailed to BOFC and Chiefs 6/15/2022

Upcoming FRES Trainings-emailed BOFC and Chiefs 6/15/2022.

Medical clearances Amzler and Kronenberg emailed to Chiefs 6/17/2022

Safety Stand Down Bulletin 6/19-6/25/2022– emailed BOFC and Chiefs 6/17/2022

Smithtown East High School is requesting an ambulance be present at their graduation on Thursday 6/23/2022 from 4:00PM-6:30PM Woodlawn Ave. at the football field- emailed Chiefs Sapienza and Gonzales 6/17/2022.

Steve Mosca from Stifel plans to be at the July 11th BOFC meeting but if anyone can meet with him sooner, please let him know.

Suffolk FRES Jr. Coordinator Jack McNamara-offering Fire and EMS agencies free videography, photography, recruitment and retention initiatives-emailed BOFC and Chiefs 6/17/2022.

Correspondence to be acted on:

Nationwide LOSAP – additional funds that LOSAP can be invested in. Emailed to Steve Mosca 6/15/2022.

Nesconset Fire Department Installation-June 4, 2022, 4:00PM-emailed BOFC 5/19/2022. Commissioner Theobalt to attend-RSVP'd 5/27/2022.

Copiague Fire Chiefs Annual Golf Tournament-8/2/2022-emailed BOFC and Chiefs 5/23/2022.

Suffolk County Volunteer Fireman's Assoc. Annual dinner 6:00PM 10/22/2022-emailed BOFC and Chiefs 6/3/2022.

Town of Smithtown agreement with St. James Fire District and Edward Mankuski Fire Training Center-emailed to Bill Glass for review 6/17/2022.

DISTRICT MANAGER'S REPORT:

APPROVED on a motion by Commissioner Young, Commissioner Donohue seconds, to spend \$6,565 for a new plow for 96 truck. Commissioner Kuethen opposed; motion carried.

Chainsaw quotes:

True Value \$6,344

\$7,300

\$7,763

APPROVED on a motion by Commissioner Gabrielsen, Commissioner Donohue seconds, AIF to spend \$6,344 for chainsaws.

The air conditioning downstairs cannot be repaired. Maybe get 2 portable units for the time being. \$650 for a 13,500 BTU unit. **APPROVED** on a motion by Commissioner Donohue, Commissioner Young seconds, AIF to spend \$1,300 on 2 portable air conditioning units.

Get a price from RJK to mulch the grounds.

26 weeks out for door panels that were damaged at Station 2.

EMS COORDINATOR REPORT:

Letter of Commendation for EMT Ryan Dunn.

4-3-89 – Chief Sapienza is calling Firecon for introduction, contact information and radio designator.

Has been checking in with crews at 6AM, 2PM and 10PM after each shift.

EMS Supplies: Boundtree \$729.33 **APPROVED** on a motion by Commissioner Young, Commissioner Kuethen seconds, AIF.

Zoll \$1,024, Boundtree \$2226.7 **APPROVED** on a motion by Commissioner Young, Commissioner Gabrielsen seconds, to go with Zoll at \$1,024 AIF.

EMT-P Ashley Marra resigned 6/21/22 - all equipment was returned.

Would like to purchase uniforms for 17 EMTs-up to \$4,860 for 2 shirts and one pair of pants for all EMS. Need to get 2 more quotes.

Email addresses for all EMS personnel. \$4.25 per user per month for a total of \$765 per year. **APPROVED** on a motion by Commissioner Donohue, Commissioner Kuethen seconds, AIF.

Boundtree Trauma kits 6 @ \$285.91 \$1,715.46 County contract

Ambulance 6 has been registered and now has plates-in the process of stocking with BLS supplies.

First Responder 4-3-80 has been registered with temporary plates

2 oxygen cylinders @ \$310 each = \$620

APPROVED on a motion by Commissioner Young, Commissioner Gabrielsen seconds, AIF to spend \$16,245.94 on 3 stair chairs. Stryker will loan a stair chair until new chairs arrive. Stryker is a sole source vendor for stair chairs.

Thank you to Board, Chiefs, officers, district employees, and members for your support.

CHIEF'S REPORT:

Thanks Board for swearing in Taylor Pottak.

Welcome EMS Coordinator Greg Companion to the District.

APPROVED on a motion by Commissioner Kuethen, Commissioner Young seconds to put a motivational quote on the inside of Bay doors at Main house and substation. AIF

Replace hand lights on Engines 1 and 3.

Travel per diem expenses-itemized bill is not in-house yet for Keegan, Werner, and Ryan.

Commissioner Gabrielsen is taking care of refurbishing badges from the bar at Station 2.

EMS Boots state contract \$120 need 10-15 pairs of EMS boots. **APPROVED** on a motion by Commissioner Young, Commissioner Gabrielsen seconds, AIF to spend up to \$3,000 on EMS boots.

\$4,000 for parade band Savannah Cellar Savers **APPROVED** on a motion by Commissioner Donohue, Commissioner Young seconds, AIF.

TREASURER'S REPORT:

2021 Asset report emailed to BOFC 5/16/22

Items are being ordered without a PO – POs MUST be used for any purchases.

Multiple invoices with sales tax on them. We should NOT be paying sales tax.

Odometer readings for vehicles unavailable for the period of August 27, 2021-January 5, 2022.

FOBs for vehicles – have they been installed/fixed?

Please mention to members filling up with gas that they need to be accurate with entering mileage of vehicles.

Put chief's vehicle assignments back into Red Alert.

Update officers and call signs in Red Alert- completed with Chief Sapienza 6/9/22

EMS coordinator assigned 4-3-89 in Red Alert and with County per Chief Sapienza.

Voucher for G. Varricchio – ACLS and PALS training \$300.00 - nor prior approval given.
Hold for one month.

D. Gelish and J. Micozzi – no physicals for 2021.

Only a handful of black Class A ties left in quartermaster as per Commissioner Donohue.

12 iphones are eligible for upgrades

Letterhead and business cards need to be ordered.

Insurance cards for all vehicles to the Chiefs.

Flexible Systems – okay to make Donna, Greg and Kelly system administrators.

COMMISSIONER YOUNG:

New ambulance plans-will start researching remount options

Need cell phone chargers for each station

In the process of painting the gym – it will be complete in a few days

Rachael Caravella's patch was taken off her jacket – can Chiefs get a new one?

Thank you to Jen Masem for assuming the role of EMS manager after the consultant left.

Need to set up a workshop date with the BOFC.

COMMISSIONER GABRIELSEN:

The roofer needs to raise his price by \$500 – the revised amount will be \$12,500.
APPROVED on a motion by Commissioner Gabrielsen, Commissioner Donohue seconds, AIF.

Stucco damage on building at station one – has one quote so far from Ralph Leggio for \$2,500. Rayco Construction has not responded. **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Donohue seconds, AIF.

COMMISSIONER KUETHEN:

Discrepancy on the date that truck 7 went out for repair.

APPROVED on a motion by Commissioner Kuethen, Commissioner Young seconds, AIF to spend up to \$33,000 on 6 radios out of the Radio Reserve account.

Need one more date for physicals. Sunday 7/10?

UTAC testing mutual aid

Gas receipt from Middle Country Road station – TOS pumps may have been down that day.

Sirens ring from 6:00AM-11:00PM-please let Commissioner Kuethen know of any complaints we receive.

Fully involved – bill for \$225 when microphone was in cup on truck.

APPROVED on a motion by Commissioner Kuethen, Commissioner Young seconds to pay the bills, AIF.

COMMISSIONER DONOHUE:

APPROVED on a motion by Commissioner Young, Commissioner Gabrielsen seconds, AIF, to purchase a computer for EMS Coordinator Greg Companion.

Grant submission for generator went in on June 1, 2022.

DOT will be relocating the traffic light in front of the Main House.

Firewall protection for computers at the Main House and Stations 2 and 3 for a total of \$1,500. **APPROVED** on a motion by Commissioner Young, Commissioner Gabrielsen seconds, AIF.

Town of Smithtown will be here Tuesday or Wednesday to patch up holes in the parking lot.

Will send out permissive referendum from radio and equipment reserve for \$33,000 and \$106,000 for 2 cardiac monitors and one RAD carbon monoxide sensor.

Commissioner Donohue motions, Commissioner Gabrielsen seconds, AIF to go into executive session at 9:37PM. Back in session at 10:28PM

Meeting was adjourned at 10:30PM on a motion by Commissioner Young, Commissioner Gabrielsen seconds, AIF.