

May 9, 2022

The regular monthly meeting of the Board of Fire Commissioners opened at 7:30 PM by Chairman Donohue.

PRESENT: Commissioners Donohue, Gabrielsen, Kuethen, Theobalt and Young. District Manager Ed Hope, District Treasurer Donna Gruner, District Secretary Kelly Cassidy, Chiefs Sapienza, Gonzales, Boyzok and Keegan.

GUESTS: Len Gombert Jr., John Stein and Dave Wasserman

Pledge to the flag

Dave Wasserman gave an update on the Halligan/Vector Solutions inventory project:

Rig checks for EMS, mobile app, apparatus, gear assigned, work orders, email notifications. All fire PPE has been entered – some EMS PPE is missing since some EMTs keep the equipment in their cars. Please have new members log in to the system right away so that gear can be assigned.

Commissioner Gabrielsen Motions, Commissioner Theobalt seconds, to approve the April minutes as written and to post online AIF.

Len Gombert asks if correspondence should be read aloud at meetings. Commissioner Donohue responds that all correspondence is shown in the minutes.

Use of Facilities Requests:

Glen Itzkowitz–Station 2 Pavilion June 9, 6:00pm-9:00pm

Suffolk County Drill Officials-Pavilion Saturday September 24 10:00AM-8:00PM

100th Anniversary Meeting-Station 2 Sunday April 24, 2022, 9:30AM-11:00AM emailed to BOFC on 4/22/2022.

Boy Scout Troop 7 car wash and plant sale moved to Saturday May 14, 2022, Main House 8:00AM-5:00PM. Rain date of Sunday, May 15, 2022, if necessary.

APPROVED on a motion by Commissioner Gabrielsen, Commissioner Theobalt seconds, AIF.

FOIL Requests:

PCR report of 6/8/2019 for Daniel Gaudioso emailed to Michelle Dozis of Morelli Law Firm 4/13/2022.

Response emailed to Kujawski & Kujawski-no record for 12 Story Book Lane 4/20/2022.

Ambulance call report request from Quality Review Services for Chris Kudlik from 6/11/2020-emailed to Bill Glass 4/22/2022. Emailed Quality Review Services the FOIL acknowledgement 4/22/2022. Emailed PCR report to Quality Review Services 4/25/2022.

Riddle transcript and signed decision with voucher-emailed to BOFC 4/29/2022.

TCC records request on behalf of Verizon for N. Country Rd. Smithtown, NY utility pole damaged 10/21-10/27/2020-faxed response of no records 4/29/2022.

Correspondence:

Middle Island FD Big Bucks Mania-June 5, 2022, 1:30PM. Emailed BOFC and Chiefs 4/13/2022.

Patchogue FD Golf Outing 7/11/2022 8:00AM West Sayville Golf Course-emailed to BOFC and Chiefs 4/13/2022

William Capurso return to work Doctor's note-emailed to NDI and Chiefs 4/20/2022

Thomas McKay medical clearance-emailed to Chiefs 4/20/2022

Mastic Beach FD Benevolent Association-Memorial Golf Outing-Monday May 23rd, 2022, at Pine Hills Country Club. Emailed BOFC and Chiefs 4/22/2022.

Billing for Ambulance Services lecture May 2, 2022, 6:30PM & May 26, 2022, 6:30PM.

Yaphank FD Golf Outing, Thursday June 2, 2022. Emailed BOFC and Chiefs 4/22/2022.

Manorville FD Company One raffle, Saturday July 9th, 2022-Emailed BOFC and Chiefs 4/25/2022.

Suffolk County Volunteer Firemen's Association Memorial Service Sunday May 1, 2022, 4pm at Holtsville Fire House-emailed BOFC and Chiefs 4/25/2022.

Capurso medical clearance-emailed Chiefs 4/26/2022.

Sale of surplus vehicle Islip Fire Department-emailed BOFC and Chiefs 4/26/2022.

NYS Deferred Comp Webinars May 16th and June 13th-emailed to BOFC and Chiefs 4/26/2022.

Robert DeMoustes medical clearance – emailed Chiefs 4/28/2022.

Kings Park Fire Department notice to bidders 2104 Chevy Silverado-emailed to BOFC and Chiefs 4/29/2022.

Islip FD Cornhole Tournament May 21st, 2022-emailed BOFC and Chiefs 4/29/2022.

Updated price list from ND –emailed BOFC 5/2/2022.
Stony Brook FD Cornhole Tournament Saturday June 4th at 11AM-emailed BOFC and
Chiefs 05/04/2022 SCVFA-
" Navigating Complex Critical Incidents" Saturday May14th, 2022 Selden Fire Dept.
9:00AM-2:00PM-emailed BOFC and Chiefs 4/6/2022. Medford
Ambulance District-selling 2 LP15 version 4 monitors-emailed BOFC and Chiefs
5/6/2022. Justice
William Underwood Memorial service Sunday May8th2022 1:00PM-4:00PM and
6:00PM-9:00PM Robertaccio Funeral Home, Patchogue, NY-emailed BOFC and Chiefs
5/6/2022.
Suffolk County Court Officers Benevolent Association-journal sponsorship-emailed
BOFC 5/6/2022.

Correspondence to be Acted on:

NDI Diagnostics Confirmation package and sign-up sheets for 2022-emailed to BOFC
4/26/2022. Emailed Maryann at NDI requesting an updated price list 4/29/2022. NDI
canceled 5/9/2022.
Nationwide LOSAP changes-emailed Bill Glass 4/29/2022.
Commack FD Installation- Saturday June 4th, 2022, 3:00PM, Commack FD Park.
Commissioner Theobalt to attend.
Riddle decision needs to be made and sent to Bill Glass-emailed BOFC 5/4/2022

Correspondence Sent:

NDI Diagnostics-emailed authorization form for Department
physicals 05/04/2022.
LIPA authorization to access power outage history-emailed to
Erinn McDonnell 05/04/2022. ccd Commissioners Donohue and Gabrielsen. This is for
a generator grant due on 6/1/2022.

APPROVED on a motion by Commissioner Theobalt, Commissioner Donohue seconds,
AIF to dismiss EMT Michael Riddle from the rolls of the St. James Fire Department. Bill
Glass will send a draft letter to be sent out.

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CHIEF'S REPORT:

Follow Up

1. Status of MDT's - most are in Commissioner Kuethen is working on the remaining
vehicles.

2. Storage for Chiefs at station 2 – Commissioner Gabrielsen is taking care of this.
3. Chain saws – some discussion on this. District Manager to check on.
4. Locker assignments at Station 2-District Manager taking care of this.
5. Station 2 ramp replacements – getting pricing, trying to expedite.

New Requests

#1 NYS Association of Fire Chiefs Training: 5 members for a total cost of \$3,513. Request permission to take District vehicles (Spare Chiefs car and 28). **APPROVED** on a motion by Commissioner Donohue, Commissioner Gabrielsen seconds, AIF.

#2 One set of Truck Lieutenant Collar Brass for Class A Jacket, Shirt and Hat badge Lt. Frederickson, 437

#3 One set of Engine Lieutenant Collar Brass for a Class A Jacket, shirt and hat badge Lt. Murray, 431

#4 431 Lieutenant Helmet Shield

#5 Size medium extrication Gloves for FF Wasserman

#6 431 water can strap

#7 Permission to take 33 Car to Henrietta for golf outing

#8 Old Fashioned Team

#9 Unable to access shares on new computers for “Chiefs share” and District-email Flexible Systems for help.

#10 Please add sign-up sheet for Physicals to Substation – decision to keep sign-up sheet at Main House.

APPROVED on a motion by Commissioner Donohue, Commissioner Gabrielsen seconds, AIF to order all requested equipment and hardware listed.

Add-Ons:

2 suspensions for OSHA training: Justin Micozzi and Dominic Gelish.

Chiefs orders will be complete for next meeting-set a date to meet with Commissioners.

Stephanie Wowk resigned 4/30/2022.

4-3-7 Raffle Fundraiser based on daily numbers 5/15-7/20/2022. Commissioner Donohue motions, Commissioner Kuethen seconds, Commissioner Theobalt abstains. Motion carried.

Badges from the bar at Station 2 will be displayed once all projects are complete.

DISTRICT MANAGER:

The price of the car wash sheds went up by \$100 a piece. **APPROVED** on a motion by Commissioner Kuethen, Commissioner Theobalt seconds, AIF to spend up to \$500 each on 2 sheds.

APPROVED on a motion by Commissioner Gabrielsen, Commissioner Donohue seconds, AIF to pay bills.

COMMISSIONER THEOBALT:

Cannot get into emails on his computer.
Can extend LOSAP out to 50 years. There will be no cost increase for 3-4 years.
Questions whether District needs a website.
Personnel issues to discuss in executive session.

COMMISSIONER KUETHEN:

Trucks: All loose equipment needs to be secured or moved.
New radio chargers and portables still at County for programming for a few more weeks.
Need to be more specific on work orders.
MDTs – waiting to hear back-getting prices for ambulances and fly car.
Presents Certificate of Appreciation for St. James Fire District for attending WMD radiological training courses.

COMMISSIONER GABRIELSEN:

Congratulated and welcomed new Chief Danny Keegan.
All building and grounds projects have been moving forward.
Interviews for a new EMS Manager to begin next week.
Fire Prevention and Records & Retention – would like a report of upcoming events.

COMMISSIONER YOUNG:

Would like to hold a private EMT class as soon as possible. Some discussion on this.
Advertise and open to the Township – with condition of having to serve for 3 years?
Is Red Alert up and running in ambulances? Can we get address to County?
Sirens – control circuit-Commissioner Kuethen to check on.
LOSAP issues need to be addressed – Donna to discuss in executive session.

COMMISSIONER DONOHUE:

New ID and accountability tag system is being installed on Friday, May 13th. What information do Chiefs want on tags? The last seven members that joined need to be input.
Should have an engineer's report for the generators by the end of the week.
Website – will have a webinar with Chiefs.
New Ambulance bill-can begin billing July 8th, but realistically we will wait and see how others will handle it. Outside companies are charging between 8-10%

TREASURER'S REPORT:

Thanked the Board for training seminar.
2021 Asset inventory is complete

Budget Transfers are complete

8x8 phone system – needs to be broken out further in case of a 911 call. Or if someone wants to forward calls to their own number.

Military members stay on all policies for their first enlistment term.

District can now have a Capital Project Fund – separate from a reserve account. This fund can be earmarked for future projects and may be used right away. This account may remain open until the project is complete.

NEW BUSINESS:

2% tax cap-it would be smart to take all of it.

Would like to set up Insurance meeting with Hometown to see if they can save us money.

OLD BUSINESS:

Engine specs-has a zoom meeting on Thursday night to review. Pierce, Rosenbauer

The hospital radios grant is gone.

8:45PM: Commissioner Theobalt motions, Commissioner Gabrielsen seconds, to go into Executive session to discuss LOSAP, paid personnel hours. AIF

9:45PM Commissioner Donohue motions, Commissioner Young seconds, to come out of Executive session AIF.

APPROVED on a motion by Commissioner Donohue, Commissioner Young seconds to award EMT Michelle Cromer her LOSAP points for 2019 based on a letter of substantiation provided by third asst. Chief Keegan. AIF.

9:55PM Meeting adjourned on a motion by Commissioner Gabrielsen, Commissioner Young seconds, AIF.