

October 11, 2022

The regular monthly meeting of the Board of Fire Commissioners was opened at 7:30 PM by Chairman Donohue.

PRESENT: Commissioners Donohue, Kuethen and Theobalt. Commissioner Gabrielsen at 8:00PM. EMS Coordinator Greg Companion, District Treasurer Donna Gruner, District Secretary Kelly Cassidy, Chiefs Sapienza and Gonzales.

ABSENT: Commissioner Young, Chiefs Boyzok and Keegan. District Manager Ed Hope

GUESTS: John Stein, Brian O'Connell, James O'Connell, Roger Corvasce, Marilyn Davis and Len Gombert, Jr.

Department Aggregate report

Swearing in of life member Victor Johnston to return to active duty by Commissioner Donohue.

Use of Facilities Requests:

Tom Donohue-Main House 9/15/2022 4:00PM-8:00PM. Emailed BOFC and Chiefs 9/14/2022.

Archives committee meeting 10/18/2022 7:00PM-10:00PM-emailed BOFC and Chiefs 10/3/2022.

Brian O'Connell-Daughter's 40th Birthday 11/5/2022 5:00PM-11:00PM-emailed BOFC and Chiefs 10/3/2022.

Chief Sapienza-Station 2 and picnic grounds 9/20/2022 8:00AM-7:00PM-Past Chief Lawrence Montrose-emailed BOFC and Chiefs 9/15/2022

Commissioner Theobalt motions, Commissioner Donohue seconds, AIF to approve all requests.

FOIL Requests:

Antonio Bustos of Claims Management Resources 12/6/2021 accident at Three Sisters Rd. And Pinoak Lane burned utility pole. Emailed BOFC and Bill Glass 9/14/2022. Emailed Antonio Bustos 9/16/2022.

Kevin Zanfardino-Sec/Treasurer Nesconset FD PCR report for Mauceri-emailed 9/19/2022.

Helen Bartsch-PCR from 9/20/2022 6 Meadow Gate mutual aid transport for her brother Herbert Bartsch-picked up report 10/7/2022. Also emailed her Nesconset's PCR.

Correspondence:

Hazard Mitigation Grant Program-commitment letter generator

Received certificate of insurance from Fun Rentals for the Department picnic 9/13/2022.

New member Licxet Villatoro physical received classification pending drug test-emailed Chiefs 9/16/2022. Sent out

signed paperwork for generator grant to Erinn McDonnell-9/19/2022 SCBA

Mask fit tests results received for Tricia Weisse, Timothy Gatto and Daniels Sarube-9/23/2022. Thank

you letter sent to Department and Assistant Chief Keegan for 100th Anniversary Parade 9/23/2022. Medical

clearance for new recruit Licxet Villatoro-emailed to Chiefs 9/23/2022. James

Murray medical clearance to return to duty 9/26/2022-emailed to Chiefs 9/26/2022.

Re-Dedication of the Suffolk County Fire Academy Line of Duty Memorial, 10/29/2022 11:30AM at Suffolk County Fire Academy-emailed BOFC and Chiefs 9/27/2022.

NYS AFC Bugle – emailed BOFC and Chiefs 9/28/2022.

Medical clearance for Victor Johnston-emailed BOFC and Chiefs 9/28/2022.

Light the Night for fallen firefighters 10/2-10/9-emailed BOFC and Chiefs 9/30/22

Medical clearance return to duty Brittany Rannazzisi-emailed Chiefs 9/30/2022.

Posted Special meeting minutes of 9/28/2022 to propose the 2023 budget on website 9/30/2022.

Sent notice of Budget hearing to Head of the Harbor, Smithtown Clerk and Smithtown News 9/30/2022. Also posted on website.

Huntington Fire Department Fundraiser-10/6/2022-emailed BOFC and Chiefs 9/30/2022.

Huntington Community First Aid Squad-HCFAS Ex-Captain/FDNY Lieutenant Alison Russo Funeral Commack Abbey Funeral Home 103 and 104/2022. Funeral

Wednesday 10/5 11:00AM at LIU Tilles Center, Brookville, NY.

Selden FD-Dessert Tasting Fundraiser Saturday 11/5/2022 7PM-10PM-emailed BOFC and Chiefs 10/3/2022.

Town of Smithtown Radio Frequency transfer of dispatching services to Suffolk County acknowledgement letter-emailed to BOFC 10/3/2022.

Brookhaven Town Fire District Officers Association-Friday 10/14/2022 at North Patchogue FD 6:00PM-9:00PM. Emailed BOFC and Chiefs 10/5/2022.

Rachel Caravella LOD injury report-Run 978 left thumb minor injury 9/17/2022.

Brookhaven Town Fire District Officers Association meeting-Bay Shore 11/17/2022

Correspondence to be Acted on:

PESH complaint received – working on getting information to the State. Sent PESH report 10/4/2022 and 10/5/2022.

Celebrate St. James – Save the Theatre Roaring 20's Gala, Wednesday, 10/26/2022. Dropped off in Commissioner's office 9/14/2022.

2022 Volunteer Fire Assistance Grant-application deadline is 11/15/2022-emailed BOFC 10/7/2022.

Legal:

Notice of claim District and Department–emailing information to Craig Zepp of Glatfelter Insurance. Spoke with Robert Elliott of Bartlett, LLP, he is the attorney handling the case on behalf of the Lexington Insurance Company. He will notice a 50H hearing of the claimants.

- Items To Surplus: Treasury Records 1998-2015, Fire & Ambulance Reports 1980-2003, Maintenance records for excessed vehicles, old vehicle specs. **District Manager's Report**

Public Comment/Guests - No Comments

- **Chief's Report**

- 1) Resignation of Dominic Gelish
- 2) Tricia Weisse moved to Associate Medical
- 3) MV104A complete for accident of 6/9/2022 at station 2
- 4) Inquiry from 4-3-9 when can they expect reimbursement? Some discussion on this. Payment was approved last month. Okay to send out payment.

- **EMS Manager's Report**

4-3-6c is now a BLS ambulance – working on driver training.

Several CAD issues related to Suffolk County and Vehicle renaming-should be back on track now.

PSTrax should roll out by the end of October.

A local Church inquired about expanding the public access defibrillation program-look into grants for AEDs.

Boundtree medical supplies \$4,350.64 **APPROVED** to pay on a motion by Commissioner Theobalt, Commissioner Kuethen seconds, AIF.

APPROVED on a motion by Commissioner Kuethen, Commissioner Theobolt seconds, AIF to appoint EMS coordinator Greg Companion a NYS narcotics agent.

Request to spend up to \$500 to get ambulances ready for NYS DOH inspection.
APPROVED on a motion by Commissioner Theobalt, Commissioner Donohue seconds, AIF.

- **Treasurer's Report**

2021 surplus – create an unrestricted reserve fund.
Accountability tags-work in progress.
List of phone upgrades- All Chiefs, Greg, Commissioner Donohue
Universal Fitness consultants service agreement?

Asks Chiefs to put out a text to those members who have not yet responded to Installation Dinner.
2 invoices for Flexible systems
Paul Hochberg address?

APPROVED on a motion by Commissioner Theobalt, Commissioner Donohue seconds, AIF to pay bills.

COMMISSIONER KUETHEN:

4-3-25 was not inspected, therefore it was taken out of service.

Good to see Commissioner Theobalt back.

Radios are nearing final completion –waiting on a few more to come in.

Chief's car is moving along, MDT will be transferred over.

APPROVED on a motion by Commissioner Kuethen, Commissioner Theobalt seconds, AIF to give the new Chief's car to 33. The new chief will keep the car for the remaining years of office.

COMMISSIONER THEOBALT:

Bail out gear replacement- asks Chiefs for a list. Will get quotes.

Station 2 Apron & concrete-either we move ahead or shut down the area. Some discussion on this. Commissioner Gabrielsen is working on a temporary fix with the Town.

Light switch by hook & ladder bypass.

Asks where the water coolers are- we pay for these quarterly.

Heat and air conditioning in old rec room-can they do a split unit with 3 heads?
Commissioner Gabrielsen is getting drawings and pricing.

Question for executive session.

COMMISSIONER GABRIELSEN:

APPROVED on a motion by Commissioner Gabrielsen, Commissioner Donohue seconds, AIF to get a plaque made up for honorary Chief Harry Dwyer for the tree at station 2.

Commissioner Gabrielsen motions, Commissioner Donohue seconds to get 2 garage bays painted at a cost of \$5,775 at station 2. Commissioner Kuethen votes no. Motion carried.

APPROVED on a motion by Commissioner Gabrielsen, Commissioner Theobalt seconds, AIF to upgrade to LED lights for Station 3 at a cost of \$6,300 rebate will be 30-40%.

COMMISSIONER DONOHUE:

Preconstruction meeting for two engines in Hauppauge. **APPROVED** on a motion by Commissioner Donohue, Commissioner Theobalt seconds, AIF to spend \$900.00 fee plus travel expenses of \$1,000.00 not to exceed \$1,900.00 total to send engine consultant Tom Shand to the meeting.

Two plow trucks have been geared up.

APPROVED on a motion by Commissioner Donohue, Commissioner Kuethen seconds, AIF to to have 2 certified voting inspectors for Head of the Harbor for the Commissioners election.

Thank you to Chiefs for the 2 saves last month.

Question from Len Gombert, Jr. regarding the budget surplus and creation of an unrestricted reserve fund. It is basically an accounting term.

8:15PM **APPROVED** on a motion by Commissioner Donohue, Commissioner Theobalt seconds, AIF to go into executive session to discuss a personnel complaint on a call. Out of executive session at 8:40PM.

APPROVED on a motion by Commissioner Donohue, Commissioner Kuethen seconds, AIF to make members Jay Fischler and Frederick Orth honorary Chiefs. Chiefs will order hats and badges.

8:45PM Motion to adjourn made by Commissioner Gabrielsen, Commissioner Theobalt seconds, AIF.