

September 12, 2022

The regular monthly meeting of the Board of Fire Commissioners was opened at 7:30 PM by Chairman Donohue.

PRESENT : Commissioners Donohue, Gabrielsen, Kuethen, Theobalt, and Young. District Manager Ed Hope, EMS Coordinator Greg Companion, District Treasurer Donna Gruner, District Secretary Kelly Cassidy, Chiefs Gonzales and Boyzok.

ABSENT: Chiefs Sapienza and Keegan due to work.

GUESTS: John Stein, Brian O'Connell, Roger Corvasce, and Michael Grayson

Michael Grayson asks how long it typically takes for the District to pay a bill. Bills are paid in 30-60 days.

Corrections to previous meeting minutes:

Commissioner Kuethen motions, Commissioner Gabrielsen seconds to accept and post the August meeting minutes online. AIF

Department Aggregate report

Use of Facilities Requests:

Jake Wallasch-Family Reunion Station 2 Pavilion 9/25/2022-emailed BOFC and Chiefs 8/12/2022.

Chief Sapienza BBQ after the 100th Anniversary Parade Station 2 Pavilion 8/28/2022 10:00AM-10:00PM-emailed BOFC and Chiefs 8/17/2022. 9/11

Memorial for Capt. D. Oelschlager-Station 2 Training Room, Truck Bay Floor and Picnic Area. 9/11/2022 11AM-12:30PM-emailed BOFC and Chiefs 8/18/2022 Rec

Room at the Main House closed 9/13 and 9/14/2022. Tom

Donohue-9/23/2022 Football pasta party 3:00PM-9:00PM-emailed BOFC and Chiefs 9/7/2022. Brittany

Rannazzisi-Final picnic committee meeting-9/10/2022 10:00AM-11:30AM-emailed BOFC and Chiefs 9/9/2022. Approved by Chief Keegan. Bill Edsell-

Department meetings Main House 10/5, 11/2 and 12/7/2022 7:00PM-11:00PM. Emailed BOFC and Chiefs 9/9/2022. Approved by Chief Keegan.

Commissioner Theobalt motions, Commissioner Kuethen seconds, AIF to approve all requests.

FOIL Requests:

Paul Petralia-Fire report from 5 Branglebrink Road, St. James NY 8/4/2022. Emailed Bill Glass 8/5/2022. Never came back to get report.

Anthony Salgado-all records for 7 Christopher Court for the month of August 2022. Emailed acknowledgement of request 8/22/2022. Emailed Bill Glass 8/22/2022. Emailed reports to Anthony Salgado 8/24/2022.

Lisa Salvato of TJ Russo-Fire Report for 12 Monterey Drive, St. James, 8/19/2022- emailed report 8/30/2022.

Request to Borrow District Property:

Liam Carroll 2 tables and 20 chairs for 8/21/2022. Emailed BOFC 8/17/2022.

Correspondence:

Allyssa Byrus – medically cleared to return to duty 8/1/2022. Emailed Chiefs 8/10/2022. S.E.R.V.E.S.-Fall application deadline is approaching for tuition reimbursement program to student volunteers-emailed BOFC and Chiefs 8/10/2022.

Firefighter/EMS Training Seminar, Islip Town Fire/EMS Museum Saturday 10/22/2022 9AM-12PM \$55.00pp-emailed BOFC, Chiefs and Greg Companion 8/10/2022.

Medical clearances for Cromer, Edsell, Itzkowitz, Moran, Sarube and Zodiatis-emailed Chiefs 8/10/2022.

NYS DOT Smithtown Bypass Construction begins 8/15/2022-emailed BOFC, Chiefs and Greg Companion 8/12/2022.

Ocean Beach FD Funeral Ex. Chief Thomas Brown-Saturday 8/13/2022 9:30AM @ St. Patrick's Church 9N Clinton Avenue, Bay Shore-emailed BOFC and Chiefs 8/12/2022.

Upcoming FRES trainings emailed BOFC and Chiefs 8/17/2022.

Scientific to spray around Pavilion at Station 2 on 9/6/2022 for outdoor meeting scheduled 9/7/2022.

Manorville FD Funeral – George Guydish 8/23/2022-emailed BOFC and Chiefs 8/19/2022.

Rte. 347 Project Outreach-Rte. 347 closure notice for the week of 8/22/2022. Emailed BOFC and Chiefs 8/19/2022.

Facing the New Recruitment Reality: Career and Volunteer Strategies that Work webinar Thursday September 1, 2022, 1:00PM-emailed BOFC and Chiefs 8/26/2022.

Certificate of Insurance emailed 8/26/2022 to Cutchogue Fire District for the truck that will ride in the 100th Anniversary Parade.

FRES letter on outdated radios - emailed BOFC and Chiefs 8/26/2022.

Route 347 Project Outreach is no longer scheduled for 8/29, 8/30 and 8/31/2022-
emailed BOFC and Chiefs 8/29/2022.

Proclamation from Senator Mario Mattera-emailed to BOFC and Chiefs 8/28/2022.

Islip Town Chiefs Council Brunch 10/23/2022-emailed BOFC and Chiefs 8/31/2022.

Medical clearance for Gatto-emailed to Chiefs 9/2/2022.

Long Island Day at the Firemen's Home 9/18/2022-emailed BOFC and Chiefs
9/2/2022.

SCVFA Dinner 10/22/2022-emailed BOFC and Chiefs 9/2/2022.

FIRE-EMS Safety Officers Assoc.-annual conference Sunday 10/9/2022 Putnam Valley
FD-emailed BOFC, Chiefs and Greg Companion 9/2/2022.

Gatto Fit SCBA test passed 8/30/22.

SCVFA annual dinner advertisement for the Memorial journal-emailed BOFC and Chiefs
9/7/2022

Mimi's Cocktail Fundraiser 10/18/2022 at Land's End-emailed BOFC and Chiefs
9/7/2022.

Fire Police Request for the 2022 Suffolk County Marathon 10/23/2022-emailed BOFC
and Chiefs 9/7/2022.

Lexipol Cooperative Purchasing webinar 9/15/2022 at 1:00PM-emailed BOFC 9/9/2022
Baseline Health-emailed to BOFC 9/7/2022.

Patchogue FD Car Show-9/24/2022 9AM-2PM-emailed BOFC and Chiefs 9/9/2022

Suffolk County Fire District Manager's Association Meeting-9/14/2022 Breakfast
9:00AM, meeting begins at 10:00AM at Centereach FD-emailed BOFC, Chiefs and Ed
Hope 9/9/2022

Medford FD Country Music Night 9/17/2022-emailed BOFC and Chiefs 9/9/2022

Correspondence Sent:

Craig Zepp of Glatfelter Insurance-info on Mauceri claim.

Chief's Report:

- 1) Swearing in of new Lieutenant James O'Connell was done on 9/12/2022 by
Commissioner Young. Need a Lieutenant shield.
- 2) Thank you to the Board for all the support for the 100th Anniversary Parade.
- 3) Status of call paging system at Station 2
- 4) Status of Safety Officer vest for Asst. Chief Keegan \$55.25. Ed to order
- 5) Request to take 4-3-30's car to Boston Logan Airport Sept. 19th/20th for live fire
training. **APPROVED** on a motion by Commissioner Donohue, Commissioner
Kuethen seconds, AIF.

Chief Sapienza apologized for not being able to attend the meeting due to work.

Chief Keegan requests to take the Chief's car to Oriskany leadership course 9/25-9/29/2022 at no cost to the District. **APPROVED** on a motion by Commissioner Donohue, Commissioner Kuethen seconds, AIF.

ID cards for Ladies Auxiliary **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Young seconds, AIF.

Some discussion on whether associate members should have ID cards. No decision made.

DISTRICT MANAGER'S REPORT:

Thank you for helping to get the grounds ready for the 100th parade.

EMS COORDINATOR'S REPORT:

EMS good news reports – 2 CPR cardiac saves.

8/13 Commissioner Young, Chief Gonzales, Lieutenant Caravella, Stemple

8/17 Roger Corvasce, Marilyn Davis, Tara Valente and Connor Ryan

Presents Commissioner Young with fence jumping t-shirts. Chief Keegan was also on the call.

4-3-80 was returned to service 9/12/2022.

Option to buy a new battery replacement for Stryker Stretcher is \$446.25 (not under contract) **APPROVED** on a motion by Commissioner Young, Commissioner Kuethen seconds, AIF.

EMS Supplies Boundtree \$1,292.84 **APPROVED** on a motion by Commissioner Theobalt, Commissioner Donohue seconds, AIF.

Cooler for water/rehab in ambulance @ \$99 per cooler is tabled for now.

Get 4-3-80 truck weighed – should cost approx. \$200

Two new hires – three more interviews are set up.

Commissioner Donohue gives a presentation on new engine specs.

Engine 3 is at end of life. There will be a 6% increase in new trucks beginning 11/1/2022.

Spartan/Pierce \$750,000

Would like to purchase two engines. If two engines are purchased there will be \$10,000 taken off the price of each engine.

It will take approximately 14-16 months for the engines to be completed. First payment would be in March of 2024.

Total price of \$1,492,670 plus a 3-5% contingency.

\$746,335 per truck \$1,492,670 plus \$40,000 = \$1,536,670

Commissioner Donohue motions, Commissioner Young seconds, Commissioner Kuethen questions the need for 2 engines. Motion carried.

COMMISSIONER KUETHEN:

Radio installation is moving along

Siren is reprogrammed

Questions how many paid employees clean and if there is an overlap of services. Some discussion on this.

Washing trucks before a parade-volunteers or custodians to wash trucks?

COMMISSIONER THEOBALT:

A member's wife tripped on the apron at Station 2.

Paid personnel questions for executive session

COMMISSIONER YOUNG:

Everyone has been measured for Class A uniforms.

Can we get training on how to use the Promethean Board?

Ladies Auxiliary uniforms are purchased by the Department.

COMMISSIONER GABRIELSEN:

Members have asked for a new round table for Station 2 not to exceed \$1,000.

Commissioner Gabrielsen motions, Commissioner Donohue seconds, Commissioner Kuethen abstains. Motion carried.

Two quotes to paint the ceiling at Station 2 over engines 2, 3 and 7 bays.

Splash Paint \$9,700

Long Island Painting & Restoration \$22,000

District to remove old ceiling in-house

APPROVED on a motion by Commissioner Gabrielsen, Commissioner Theobalt seconds to hire Splash Paint for \$9,700. Commissioner Kuethen votes no. Motion carried.

Architectural plans for Main House upstairs. \$12,500 to start the plans. Includes kitchen, bar, event room, new bathrooms, etc. - some discussion on this. Make ADA compliant. Commissioner Gabrielsen motions, Commissioner Young seconds, Commissioner Kuethen votes no. Motion carried.

Investigation into workplace violence case is ongoing.

The human resources firm investigation should be complete by the end of the month.

Commissioner Kuethen asks about the rangehood for Station 2.

Copy of motor vehicle accident at the substation – still have not received an MV104A report.

Working on PESH case

Met with Town highway department to install new ramp at north entrance of substation.

TREASURER'S REPORT:

Installation Dinner invitations have been sent out. Please verify which politicians to invite. Program, tables, invite list. Please send invites to legislators Leslie Kennedy and Robert Trotta.

2021 surplus of \$803,227.48 - where is this going?

Budget meeting scheduled for 9/19 at 7:00PM

Status of inventory on tough books logged into inventory -16 tough books on Verizon account.

Accountability tags – work in progress.

Vendor appointments. Please let the office know when a vendor meeting is scheduled.

2022 Budget transfers to reserve funds – **APPROVED** on a motion by Commissioner Theobalt, Commissioner Donohue seconds, AIF.

Cannot find approval in the minutes or purchase orders for some purchases being made. Question on invoices for Eddie's Power. Reciprocating saw blades 8 quarts of motor mix.

Zoom – are we renewing? Yes, renew District zoom account. Okay to cancel Chief's zoom account.

Rescue reimbursement.

One tough book is out for repair.

Receipt was provided for the cake for 9/11. Approved to pay.

APPROVED to pay bills on a motion by Commissioner Theobalt, Commissioner Young seconds, AIF.

COMMISSIONER DONOHUE:

Grants: Two back cabins were left off the tax map and now must be added at a cost of \$4,000. **APPROVED** on a motion by Commissioner Donohue, Commissioner Gabrielsen seconds, AIF for an updated survey.

Bids on Apron at Station 2:

\$500,000

\$175,000

\$150,000 Capitol Construction Corp.

APPROVED on a motion by Commissioner Donohue, Commissioner Gabrielsen seconds, AIF to spend \$150,000 on concrete and apron repair at Station 2.

Tom Shand engine specs review.

Plaque for Danny Keegan as Chairperson of 100th Anniversary

Need to set up meeting to review Chief's orders and percentages.

APPROVED on a motion by Commissioner Young, Commissioner Donohue seconds, AIF to have Pole Tech remove the flagpole out front at a cost of \$1,350.

APPROVED on a motion by Commissioner Donohue, Commissioner Gabrielsen seconds, AIF to spend \$2,800 on wifi for the quartermaster.

Traffic light relocation in front of Main House is moving forward.

Commissioner Theobalt asks about a new flag for substation.

OLD BUSINESS:

Paperwork on ambulances alpha, bravo? Lettering in progress.

Pipe from generator

Relays and lights on bay doors – ask the electrician.

Locker project in mezzanine cages on top – have heard no negative feedback.

9:30PM Commissioner Theobalt motions, Commissioner Gabrielsen seconds to go into executive session AIF, to discuss paid personnel, Chiefs qualifications, notice of claim, and workplace violence claim.

Back in session 9:48PM.

Commissioner Gabrielsen motions, Commissioner Young seconds, to spend \$6,000 to hire architect Todd O’Connell to draw up plans for offices in the rec room at station 1. Commissioner Kuethen abstains. Motion carried.

9:50PM Commissioner Donohue motions to adjourn, Commissioner Theobalt seconds, AIF.

Respectfully submitted,

Kelly Cassidy
District Secretary