

May 8, 2023

The regular monthly meeting of the Board of Fire Commissioners was opened at 7:30PM by Chairman Donohue.

**PRESENT:** Commissioners Donohue, Scomillio, and Gabrielsen, District Manager Ed Hope, EMS Coordinator Greg Companion, District Treasurer Donna Gruner, District Secretary Kelly Cassidy, Chiefs Sapienza and Keegan.

**ABSENT:** Commissioners Theobalt and Young, Chiefs Mills and Boyzok

**GUESTS:** John Stein - no public comments

NOTE: Prior to the meeting Steve Mosca from Nationwide was here to give an update on LOSAP.

New member Laura Mulstay (Rescue 9) sworn in by Commissioner Donohue.

Use of Facilities Requests:

Company 6 meeting-Station 3 4/19/2023-emailed BOFC and Chiefs 4/14/2023.  
Approved by Chief Keegan

Fire Prevention – Boy Scouts Station 2 and 3 Sunday 4/23/2023-already approved at April meeting for Station 2. Station 3 was added and approved by Chief Sapienza.  
Emailed BOFC and Chiefs 4/14/2023.

Old Timers Night Main House all rooms 5/20/2023-emailed BOFC and Chiefs 4/17/2023. No conflicts on the calendar.

Board of Directors Meeting – Station 2 Training room 5/2/2023 7:30PM-9:00PM-emailed BOFC and Chiefs 4/28/2023.

Lutheran Church Pre-School Fire Prevention classes Stations 2 and 3 5/19/2023 9:00AM-3:00PM (2 sessions, morning and afternoon) emailed BOFC and Chiefs 5/5/2023. No conflicts on the calendar.

All the above facilities use requests were **APPROVED** on a motion by Commissioner Scomillio, Commissioner Gabrielsen seconds, AIF.

Correspondence:

Shredding event Community Ambulance Company in Sayville, 4/15/2023-emailed BOFC and Chiefs 4/12/2023.

1970 GM Military Brush Truck for sale-Hagerman Fire District-emailed BOFC and Chiefs 4/12/2023

Chief Warren Horst Memorial Shotgun Competition and BBQ Saturday 5/20/2023 at Brookhaven Range-emailed BOFC and Chiefs 4/12/2023.

Lexipol Webinar-A Blueprint for First Responder Financial Success: Protect your family and your assets, 4/18/2023 1:00PM-emailed BOFC and Chiefs 4/14/2023.

Yankee III Charter Fishing Boat-special rates for Fireman & Police-emailed BOFC and Chiefs 5/14/2023.

Brookhaven Town Fire District Officers Association meeting at Ridge FD-4/27/2023 6:30PM Dinner 7:00PM Meeting-emailed BOFC and Chiefs 4/17/2023.

National Firefighter registry now has a website as of 4/17/2023-emailed BOFC and Chiefs 4/21/2023.

Light the night for fallen firefighters 5/4-5/7/2023-emailed BOFC and Chiefs 4/20/2023

Firefighter Cancer Support Network 9/9/2023 at Selden FD 9:00AM-3:00PM2006

Chevrolet Suburban for sale – as is condition minimum bid 1,500 sealed bids to Farmingville FD by 5/22/2023

Lexipol webinar-Company Officers maintaining crews and morale-emailed BOFC and Chiefs 4/24/2023

Brentwood FD Cigar Night – 5/13/2023 6PM-10PM-emailed BOFC and Chiefs 4/26/2023.

All physical classifications from NDI – emailed BOFC and Chiefs 4/26/2023.

Sent reminder notice to staff about getting reports in the Wednesday prior to the Monday BOFC meeting 4/26/2023.

Members still needing physicals-emailed list to Chief Sapienza 4/28/2023.

List of upcoming physicals at other Fire Departments emailed to Chief Sapienza 4/28/2023.

Nassau County PD Law Enforcement and Military Career Fair 5/13/2023 10:00AM-5:00PM-emailed BOFC and Chiefs 4/28/2023.

Fire and Emergency Services Leadership and Management Conference-save the date 11/3-11/5/2023-emailed BOFC and Chiefs 4/28/2023.

Medford FD 2013 Chevy Tahoe for sale - emailed BOFC and Chiefs 4/28/2023.

Paulus and Ryan medical classifications-emailed to Chiefs 5/2/2023.

Annual FASNY Convention at Niagara Falls, 8/9-8/12/2023-emailed BOFC and Chiefs 5/3/2023.

Long Island Day at the Firemen's Home, Sunday 9/17/2023 12:00Noon-emailed BOFC and Chiefs 5/3/2023

Technical Rescue Conference 6/1-6/4/2023 Oriskany, NY-emailed BOFC and Chiefs 5/3/2023.

Suffolk County Fire District Manager's Association 2<sup>nd</sup> annual vendor event – Dix Hills Fire Department 6/9/2023-emailed BOFC and Chiefs 5/8/2023.

Suffolk County Fire District Officer's Association meeting Thursday 5/11/2023

Riverhead Fire District 7:00PM-emailed BOFC and Chiefs 5/8/2023.

Manorville FD Company 1 Raffle 7/8/2023-emailed BOFC and Chiefs 5/8/2023

#### Correspondence to be Acted on:

Nissequogue FD Installation Dinner – 6/3/2023 @ Nissequogue Country Club 6:00-10:00PM Extended cocktail party only. Commissioner Theobalt to attend.

### Foil Requests:

599 Middle Country Road BMW of North America from 10/16/2022-Not St. James Fire District. Sent response 4/14/2023.

Employment record of Matthew Finkelstein (per diem EMS) mailed to NYPD character assessment section 4/28/2023.

PCR report for Daniel O'Shea-Ruth O'Shea will pick up on 5/4/2023.

### Legal:

RFP for Auditing Services sent to Bill Glass for review 4/12/2023. Bill to send shortened version. Received paperwork for auditing services 4/20/2023.

Notice of 2021 completed Audit sent to Smithtown News for publication 4/12/2023.

LI Craftsmanship (bidder for generator upgrade) sent a description of the generator he plans on using if chosen for the job.

Decision on contractor for generator work? Commissioner Theobalt to review or an electrical engineer. Also waiting on possible grant money.

### Chief's Report:

1. EMS Shirt order for daytime drivers/crew members \$1,583.75. Please get another quote.
2. Band contract for East Northport Parade August 2<sup>nd</sup>. \$1,750 is **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Scomillio seconds, AIF.
3. April 2023 Uniform inspection report

An award was given out from Stony Brook University Hospital for the stroke door to needle program to the St. James Fire Department.

**APPROVED** on a motion by Commissioner Scomillio, Commissioner Gabrielsen seconds, AIF to purchase 10 new uniforms.

All American will be here on Wednesday, 5/10/2023 to measure for uniforms.

Regular hat badges for new members (only have the 100<sup>th</sup> anniversary hat badges right now).

2 different size ties were ordered as well as gloves in XL, L and 2 in size small.

Send members to All American for shoes.

4-3-3 helmet shield is going back into inventory.

Add-ons:

EMT class reimbursement - one class is being held at Stony Brook and the other at Northwell. \$1,200 is the cost at Stony Brook and \$400 at Northwell. County holds a class for \$250. This will be discussed in executive session.

**APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Scomillio seconds, AIF to purchase 20 new EMS helmets at \$342 each for a total of \$6,840 and 20 helmet shields at \$42.99 for a total of \$859.80, for a grand total of \$7,699.80

Fit tests – Nick Kefalos mentioned that if a member gets a physical at another department and fit testing is not done, that member can go directly to Custom Fit Plus located in Smithtown.

### **District Manager's Report:**

Still repairing water damage in basement at Main house.

Vehicles:

4-3-1 Deck gun repair

4-3-2 Six Door strikes replaced, new mic installed, deck gun sent out for repair.

4-3-3 thermal camera batteries replaced; new mic installed.

4-3-6a and 4-3-6b snow chains serviced and repaired – should get to it this week. Steve has been backed up.

4-3-8 check engine light is on

4-3-11 needs oil change

4-3-12 Oil change and NYS inspection completed.

4-3-13 Two new batteries installed and engine light for throttle body repair.

Quote for repair of engine brake- Fully Involved should be here Wednesday – they cannot quote a price until they open it up and see what is required.

Hose testing was complete. Several lengths of hose need to be replaced.

Need a new battery for the fan on Engine 3.

Waiting for electrician to repair 2 lights out on the 911 Memorial.

Need to get back into the routine of washing the gear 1 or 2 times a year. Will look into a dryer for the gear.

**APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio, AIF to purchase \$823.41 in supplies.

Commissioner Donohue requests that the thermostats be labeled.

### **EMS Coordinator's report:**

4-3-6a: Stryker rep replaced right wing of stretcher. Semi-annual maintenance performed by Fully Involved. Removed chains. Stretcher issue on scene of a call-had to mutual aid. Stryker repaired the same day. Siren box malfunctioned during an alarm-Fully Involved repaired the next day.

4-3-6b: On-spot chain issued-temporarily fixed the same day. Fully Involved performed semi-annual maintenance on 4/25. Removed on-spot and changed oil. Issue with turbo discovered, repaired and returned. Barnwell replaced 4 tires.

4-3-6c: Service completed on 4/18 Electrical wire under dashboard was replaced.

4-3-80 2021 4,137.1 miles

4-3-81 2011 61,549 miles \$5,896.36 maintenance costs in 2002

4-3-6a 2012 68,504 miles, \$6,551.46 maintenance costs 2022

4-3-6b 2009 64,435 miles, \$8599.24 maintenance costs 2022

4-36c 2021 1226 miles

Zoll Cardiac monitors are currently out of contract. \$5,604 annually, \$16,812 for 3 years. Recommend Zoll over Lifepack as they are more current. 3-year contract is **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF. First installment of \$5,604 to be paid for this year.

Red Alert/Alpine software quote for \$2,400 to import, review and update pre-plan data. We will have someone on-site look at this first.

All units are having a difficult time using remotes while leaving the garage at Station 3. Currently working with Ed on this.

Medical supplies:

Boundtree: \$400.39

Zoll: \$666.66

All supplies were **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF.

Treasurer's Report:

**APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Scomillio seconds, to pay bills.

LOSAP report was posted and needs to be signed.

Contribution to LOSAP - send what was budgeted? (\$350,000)

Soliciting pricing for auditors.

Will purchase refreshments for duty crews on Wednesday.

**COMMISSIONER GABRIELSEN:**

Met with Head of the Harbor Board of Trustees.

Following are some of their concerns:

Brush season - Brush truck is in service at the Main house.

When the new engine arrives it will be stationed at the Main House.

The new ambulance is stationed at Main House, as it is four wheel drive for HOH tight spots and Avalon.

The park gets up to 600 visitors a day in the summer season, which results in an increase in calls. There are communication difficulties with Avalon. Would like to hold a drill with Avalon Park rangers.

**APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Scomillio seconds, AIF to purchase 10 radios @ \$580 each for a total of \$5,800 to be able to better communicate with the Avalon Park rangers.

Looking into an affiliate program for EMTs from local colleges. Other departments currently have this in place. No Department rights – classification of EMT by-law change.

**APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Donohue seconds, AIF to replace the quartermaster door at a price not to exceed \$2,000.

**APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Scomillio seconds, AIF to purchase a cement planter for safety and aesthetics for the Main house behind the bench and 4-3-25 at a price not to exceed \$1,200.

**COMMISSIONER SCOMILLIO:**

Computer Resources and Code of Ethics policies have been updated.

**COMMISSIONER DONOHUE:**

Spoke with Mario Mattera about the pavement marker across from the Main house- needs to be changed back to an arrow. Sending letter to New York State.

Smithtown Fire Chiefs Council meeting is tomorrow night. Will get more information on ambulance billing.

The concrete project is underway at Station 2 **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF to spend up to \$7,500 to fix the broken curb and sidewalks on both sides of the Pavilion.

April minutes were **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Scomillio seconds, AIF.

Need a series of checks for the concrete project payment which is ahead of schedule.

10% has been paid

20% for Tuesday 5/9

20% possible for Friday 5/12 – that way 50% of project will be paid for. Will hold 10% for 30 days to ensure project is completed to satisfaction.

8:55PM Commissioner Donohue motions to go into executive session, Commissioner Gabrielsen seconds, AIF to discuss personnel and paid family leave policy.

9:20PM Back In session

**APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Theobalt seconds to hire a full-time paramedic. AIF.

**APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Donohue seconds to adopt the family leave policy of up to four weeks fully paid in accordance with New York State law. AIF.

Meeting adjourned at 9:25PM on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF.