

December 19, 2023

The regular monthly meeting of the Board of Fire Commissioners was opened at 7:30PM by Chairman Donohue.

PRESENT: Commissioners Donohue, Scmillio, Gabrielsen and Young, EMS District Treasurer Donna Gruner, District Secretary Kelly Cassidy, Chiefs Sapienza, Mills, Keegan and Orth.

ABSENT: Commissioner Theobalt and Ed Hope.

GUESTS: No guests present.

FACILITIES USE REQUESTS:

11/20/2023-Main House Board of Director's Budget Meeting 7:00PM-9:00PM-emailed BOFC and Chiefs 11/20/2023.

12/9/2023 Holiday Toy/Gift Drive-Main House 10:00AM-5:00PM-emailed BOFC and Chiefs 11/17/2023.

1/20/2024 Main House Baby shower- Licet Villatoro-emailed BOFC and Chiefs 11/15/2023.

12/9/2023 Children's Christmas Party Main House 1:00PM-3:00PM-emailed BOFC and Chiefs 12/1/2023.

12/9/2023 Adults Christmas Party-Station 2 7:00PM-12M-emailed BOFC and Chiefs 12/1/2023.

APPROVED on a motion by Commissioner Scmillio, Commissioner Donohue seconds, AIF.

CORRESPONDENCE:

Wading River FD funeral for Randolph Hintze 11/17/2023and 11/18/2023-emailed BOFC and Chiefs 11/15/2023.

Bohemia FD Funeral Don Mistler-11/24 and 11/25-emailed BOFC and Chiefs 11/21/2023.

Hauppauge FD Funeral – John “Jack” Gallagher Tuesday 11/28/2023-emailed BOFC and Chiefs 11/24/2023.

Flanders Volunteer Ambulance Co Funeral- Fred Korte 11/25/2023-emailed BOFC and Chiefs 11/24/2023.

Sale of Surplus Vehicle 1965 Brush Truck-Greenlawn FD accepting sealed bids until 12/20/2023. Minimum bid is \$2,500-emailed BOFC and Chiefs 11/15/2023.

11/14/2023 Medical clearance for new recruit Christian Bernard-emailed Chiefs 11/16/2023

Fire Department Incident Safety Officers Academy-1/27/2024 and 2/24/24-emailed BOFC and Chiefs 11/29/2023.

Upcoming FRES trainings-emailed BOFC and Chiefs 11/29/2023

LVAD patient letter-emailed BOFC and Chiefs 12/1/2023-second letter emailed 12/6/2023 and entered into pre-plan.

NYS Rural ambulance task force seminars-emailed BOFC and Chiefs 12/6/2023.

AFDSNY Mini Summit at the Sonesta Hotel in White Plains 4/26 & 27th, 2024-emailed BOFC and Chiefs 12/16/2023.

Mastic FD funeral-Edwin Brooks 12/19 and 12/20-emailed BOFC and Chiefs 12/13/2023.

REQUEST TO BORROW DISTRICT PROPERTY:

John Stein Metal plate (griddle) for stove-emailed BOFC 11/17/2023.

Tom Donohue 1/23/2023 1 table and 4 chairs-emailed BOFC 11/22/2023.

John Scomillio 11/30-12/3 2 tables and 6 chairs-emailed BOFC 11/27/2023.

LEGAL:

FEMA RFI for generator project provided by John Hartigan, PE

Letter of health coverage release to Greg Companion emailed 11/28/2023

Notice of BOFC December meeting change posted on website, at Station 2 and published in the Smithtown News 12/6/2023.

Fire District Commissioners Election held 12/12/23-Commissioner Donohue wins with 325 votes. Results were filed with the Smithtown Clerk on 12/13/2023.

TREASURER'S REPORT

- 1) Vendor calendar is not being used. Please let District office know of any vendor appointments.
- 2) Verizon quotes provided
- 3) I-9 Files for Chris Cupo have still NOT been provided. There is also still no file for Chris Valeo.
- 4) Numerous incomplete EMS files

- 5) Universal Fitness changed their contract to 1/1-12/31/2024-will be part of Organizational meeting.
- 6) Audit 12/11/2023
- 7) Registrations expire 12/31/2023

Quote to replace Commissioner Young, Commissioner Donohue and Commissioner Theobalt's laptops not to exceed \$6,500. **APPROVED** on a motion by Commissioner Scomillio, Commissioner Donohue seconds, AIF.

Still need Ed Hope's Civil Service application.

Commissioner Gabrielsen motions, Commissioner Donohue seconds to pay bills, AIF.

CHIEF'S REPORT

Chief Orth congratulates Commissioner Donohue on his re-election to the Board.

Thank you for the extra coverage for the Christmas party.

- 1). Chief's orders change re: Exterior FF requirements
 - 2). Megan Finck and Justin Micozzi have resigned.
 - 3). New Chiefs vehicle 2024 Chevrolet Silverado 2500 \$99,972 or 2024 Chevrolet Silverado 1500 \$98,472. **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF to spend up to \$99,972 on a new Chief's vehicle. Donna to cut PO tomorrow. Please check on the \$600 extra charge to keep the emergency lights on.
 - 4). Jacob Chandler moved to military leave as of 12/7/2023. Scott Axmacher will go on leave sometime in January-will let the Chiefs know exact date once he knows.
 - 5). New class A uniform for past Chief Theobalt
 - 6). Personal lights for EMS: Streamlight Protac EMS 30 @ \$39.99 = \$1,199.70. Commissioner Gabrielsen suggests order 36 @ \$39.99 for a total of \$1,439.674 - this was **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Scomillio seconds, AIF.
 - 7). 50 90-degree lights as per last quote from Jay Fischler @ \$60.00 per light for a total of \$3,000. This was **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF.
- Engine 3 needs a new light. Would like to replace all of these lights – 2 per vehicle at a cost of \$6,344. **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF.
- Some discussion on the hiring of paramedics. Chiefs ask if the list from Civil Service was ever canvassed. Greg chose to hire by word of mouth. Commissioner Gabrielsen

mentions that 68 calls were missed in a 6-month period prior to Greg being coordinator. Chiefs said that is not possible. At most in one full year maybe 20 calls.

ADD-ONS:

John Stein was moved to non-line of duty medical on 12/19/2023.

Provided specs and drawings for 2 new ambulances from Proline. Completion date of March 2024.

No District Manager's report and no EMS Coordinator's report

COMMISSIONER GABRIELSEN:

\$1,297.44 EMS Supplies from Boundtree

\$333.63 supplies from Drum

\$779.19 Coffee

All of the above were **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Young seconds, AIF.

Firematic- Hurst tools - still need hydraulic tools serviced which will cost and additional \$1,284.61-**APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Donohue seconds, AIF.

Station 2 needs a broom and a dustpan.

Lockers at Station 2 cost more due to a price increase – will need \$200 more. This was **APPROVED** on a motion by Commissioner Donohue, Commissioner Young seconds, AIF

Met with EMS County with Chief Keegan. Should be able to move forward with an EMS class in the Fall. Need to meet with recruitment and retention to get the information out to the public. Chief Sapienza suggests to publish an ad in Our Town.

Please add Friday December 22nd 9AM-12PM for the American Legion to use Station 2.

Greg Companion staying on as part time EMS coordinator and will call paramedic after a new coordinator is hired. Interviewing 3-4 people this week – Maas, Larsen and Rosner.

APPROVED on a motion by Commissioner Young, Commissioner Donohue seconds, to spend up to \$222,000 from the Building Reserve Fund on renovation of the rec room. AIF. Permissive referendum to be published in the Smithtown News.

COMMISSIONER SCOMILLIO:

Congratulations to Commissioner Donohue on his re-election to the Board.

Received a quote on new District maps of \$5,600. Will need 1 map for each Fire House. Waiting for a quote from H2M.

The Civil Service list for EMS Coordinator has been canvassed with no responses. Can now go out to the general public. Will work with Commissioner Gabrielsen on the interviews.

COMMISSIONER DONOHUE:

Commissioner Donohue thanks Donna and Kelly for their work on the Commissioners Election.

Tells Chiefs that there is an insurance meeting for Juniors/Explorers at Smithtown Fire Dept. They are using the Nassau County model. The date of the meeting is believed to be 1/26/2024.

Would like to set up a meeting sometime in January with Commissioner Young and the Chiefs to discuss the purchase of a new ambulance.

The 80 car was sideswiped on the scene of a motor vehicle accident. Chiefs to investigate moving forward. Will get estimate, accident report, etc.

APPROVED on a motion by Commissioner Young, Commissioner Donohue seconds, to install a new sink and faucet at Station 2 not to exceed \$1,200.

Reads a letter from the Head of the Harbor Police Chief Lohman requesting to be added to the Bryx 911 system. **APPROVED** on a motion by Commissioner Donohue, Commissioner Gabrielsen seconds, AIF.

Donna asks if the Bryx in-streamer needs to be accessed at both stations? Yes

Still looking into ambulance billing.

Organizational meeting for 2024 is scheduled for January 2, 2024, at 7:00PM.

The November, 2023 meeting minutes were **APPROVED** as written by Commissioner Scomillio, Commissioner Gabrielsen seconds, AIF.

COMMISSIONER YOUNG:

Need a new treadmill for the gym. Would like to take out the stair master and trade for an elliptical. **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, to spend up to \$2,500 in a trade for the elliptical (would cost approximately \$6,000 if new) AIF.

Will now do ambulance certifications and narcotics himself to ensure that they are completed in a timely manner.

9:00PM Commissioner Donohue motions, Commissioner Scmillio seconds, AIF to go into executive session to discuss paid personnel and a volunteer harassment complaint.

9:40PM Back in session

Commissioner Gabrielsen motions, Commissioner Young seconds, to hire 5 paramedics. AIF.

The meeting was adjourned at 9:45PM on a motion by Commissioner Scmillio, Commissioner Gabrielsen seconds, AIF.