

January 16, 2024

The regular monthly meeting of the Board of Fire Commissioners was opened at 7:30PM by Chairman Donohue.

PRESENT: Commissioners Donohue, Theobalt, Scomillio, Gabrielsen and Young, District Manager Ed Hope, District Treasurer Donna Gruner, District Secretary Kelly Cassidy, Chiefs Keegan and Orth.

ABSENT: Chiefs Sapienza and Mills

Guests Present: Richard Smith Jr. and Dan Jordan

The meeting was opened with the Pledge of Allegiance.

FACILITIES USE REQUESTS:

1/11/2024 Station 2: Ladies Auxiliary Meeting 7:00PM-9:30PM-emailed BOFC and Chiefs 12/29/2023.

1/11/2024 Station 1: 3 year and under meeting 7:00PM-9:00PM-emailed BOFC and Chiefs 12/29/2023

1/14/2024 Station 2: Lou DeStefano-Grandson's birthday party 12:00PM-4:00PM-emailed BOFC and Chiefs 1/5/2024.

1/25/2024 Station 1: 3:00PM-9:00PM Smithtown East HS Interact Club Dinner/Fundraiser for the Johnny Mac Foundation-emailed BOFC and Chiefs 1/3/2023. No conflicts on the calendar.

3/24/2024-Main House: 6:00AM-1:00PM Pancake Breakfast with the Easter Bunny. Approved at the December meeting.

3/30/2024 Main House: Bill Edsell Granddaughter's Birthday 12:00PM-5:00PM-emailed BOFC and Chiefs 12/29/2023. No conflicts on the calendar.

All facilities use requests were **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds, AIF.

CORRESPONDENCE:

Middle Island FD Funeral-John Wittschack, Sr. 12/28 and 12/29/2023

Thomas McKay moved to Associate Medical 12/27/2023-emailed BOFC 12/27/2023.
Also emailed to NDI 12/27/2023.

Paperwork for deferred compensation request signed and sent back to NYS Deferred
Comp 12/27/2023.

Suffolk County Fire Academy Forcible Entry Lecture and Hands-on Training Nassau
Coliseum-February 3 and 4th, 2024 9:00AM-2:00PM-emailed BOFC and Chiefs
12/29/2023

2013 Passenger Bus Auction Huntington Manor FD 1/16/2024-emailed BOFC and
Chiefs 12/29/2023.

Suffolk County Fire District Officers Assoc. 2024 information form-emailed to Brooks
Printing 1/3/2024.

Islip FD Funeral Bruce Daly- 1/5/2024-emailed BOFC and Chiefs 1/5/2024.

Long Island Metro Fire/EMS Expo Nassau Coliseum 2/2-2/4/2024-emailed BOFC and
Chiefs 1/5/2024.

Firefighter Cancer Awareness Month-emailed BOFC, Chiefs and Ed Hope 1/9/2024.

Eastport FD Funeral – Rolland Brown Friday 1/12/2024-emailed BOFC and Chiefs
10/10/2024.

Notice of January, 2024 meeting change posted to website 1/12/2024.

Great River FD Funeral – James DiGiovanna 1/12/2024.

New recruit Caitlin Leodis medical classification-emailed Chiefs 1/12/24.

LEGAL:

Notice of BOFC Organizational and January 2024 meetings sent to Smithtown News
12/20/2023.

PCR emailed to Glenn Stanley for accident of 8/1/2023-emailed 12/20/2023.

Permissive Referendum for renovations to the Main House was sent to Smithtown News
for publication 12/22/2023-will be published in the January 4, 2024, edition.

Notice of the Board of Fire Commissioners 2024 Monthly Meeting Dates emailed to
Smithtown News for publication 1/3/2024.

2024 Retainer agreement emailed to Bill Glass 1/10/2024.

2024 Universal Fitness agreement emailed 1/10/2024.

ITEMS TO SURPLUS:

Power washer USA Power Unlimited SN: USPW2338 – not repairable per Eddie's Power Equipment

Black padded chair

Items to be surplussed were **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds, AIF.

CHIEF'S REPORT:

1. Gerald Varrichio resigned
2. Daniel Sarube EMT class reimbursement \$125 **APPROVED** on a motion by Commissioner Scomillio, Commissioner Theobalt seconds, AIF.
3. Jame O'Connell and Daniel Sarube reimbursement for Joe DiBernardo Seminar \$300 each. **APPROVED** on a motion by Commissioner Scomillio, Commissioner Theobalt seconds, AIF.
4. 4-3-80 Accident report and investigation attached.
5. Michael Tansey Jr. Moved from life status to active status as of January 1, 2024
6. Cyano kits (4) @\$1,050 each = \$4,200 for 6a, 6b, 6c and 80. Tabled for now – see below.

Chiefs to complete accident reports the same way from now on-Chief's office report, police report, etc. Commissioner Theobalt thanks the Chiefs.

Some discussion on the Cyano Kit request. Commissioner Donohue suggests that Chief Keegan attend the next Smithtown Fire District meeting and present this (please get a write up on it). Maybe this is something the surrounding departments can all be involved in.

ADD-ONS:

New Wave Drum & Bugle Corps. Band for the St. Patrick's Day Parade of 3/9/2024 \$1,500. This was **APPROVED** on a motion by Commissioner Theobalt, Commissioner Donohue seconds, AIF.

1/26 & 1/27/2024 FASNY Annual EMS Conference 2-day course at Selden FD–Chief Keegan will be teaching one of the courses. The cost is \$20 per person. **APPROVED** on

a motion by Commissioner Theobalt, Commissioner Donohue seconds, AIF to spend up to \$400 to send members to the training.

DISTRICT MANAGER:

Panther Compressors CAT maintenance service agreement. The warranty is coming up – spoke with MES – don't need a new CAT system. This would be an add-on.

\$896 for online assistance, cloud based

\$1,960 – enhanced contract – warranty on components

Commissioner Theobalt suggests going with the Panther Compressors enhanced version with a warranty on all components for \$1,960, **APPROVED** on a motion by Commissioner Scomillio, Commissioner Donohue seconds, AIF

Pump test with Waterway for 2024 \$1,050 **APPROVED** on a motion by Commissioner Theobalt, Commissioner Donohue seconds, AIF.

Hose Testing 10% discount for 2024 of \$455.23 for a total of \$4,091.11. If we do not receive the check for the damaged deck gun, that will be deducted from the bill.

APPROVED on a motion by Commissioner Theobalt, Commissioner Young seconds, AIF.

FYI - OSHA has been coming to Departments to do inspections. They were last here in 2012. Records and OSHA trainings should all be up to date. All chemicals at all locations must be labeled.

Estimates for 4-3-80 – Commissioner Theobalt said to call Specialty Ambulance.

The damaged reflector on 4-3-80 will cost \$160 to repair from Ford. Okay to use district credit card or open house account at Ford.

Supplies from Drum Industrial in the amount of \$989.11 were **APPROVED** on a motion by Commissioner Donohue, Commissioner Theobalt seconds, AIF.

EMS REPORT:

Commissioner Gabrielsen reads supplies needed:

Boundtree: \$3,207.74

ZOLL \$582.12 - Some discussion on this. Chief Keegan had mentioned back in the November, 2023 meeting the need for more AED pads. Can we order more than 1 box which only contains 8 pads?

APPROVED on a motion by Commissioner Theobalt, Commissioner Scmillio seconds, AIF to order 2 boxes at a cost of \$1,174.24

APPROVED on a motion by Commissioner Theobalt, Commissioner Donohue seconds to spend \$1,480 on medications for the ambulances. AIF

Chief Keegan mentions Medline. Medline sells to Boundtree – might want to look at pricing. They also guarantee to deliver the products within 24 hours-their warehouse is in New Jersey.

TREASURER'S REPORT:

Still working on getting EMS employee files fully completed.

The audit draft (received 12/11/23) has not yet been approved. Commissioner Donohue says we can move forward with this.

Ten paramedic positions were opened and approved by Civil Service.

When to Work – price last year was \$650. For 2024 the price is \$1,540. **APPROVED** on a motion by Commissioner Donohue, Commissioner Theobalt seconds, AIF to renew for one year. Commissioner Scmillio asks if this is for both the Department and District When to Work? Donna will ask Greg Companion.

Made up an onboarding list for new employees and members.

The December 2023 and January 2, 2024, Organizational meeting minutes for the Board of Fire Commissioners were **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scmillio seconds, AIF.

COMMISSIONER SCMILLIO:

Provides Chief's Vehicle Use Policy and Gym Use Policy to the Chiefs.

Waiting on pricing from H2M for 4 updated District maps to include Head of the Harbor, hydrants, Houses of worship, all schools including private and parochial.

COMMISSIONER GABRIELSEN:

Welcome back to Ed Hope and Chris Valeo.

Would like to thank all the Department members who responded to the recent cesspool collapse in Head of the Harbor. Captain O'Connell took command and did a great job. Zack Harrington did a great job handling the EMS side of the operation.

Interviews are on-going for paramedic replacements. Have hired and trained five new paramedics.

Interviews have been completed for EMS coordinator. Laurent Barbor to start upon completion of the Civil Service certification process.

Hiring a janitor for Fridays. Zack DiFronzo (who has previously worked here) will fill the vacant position.

Main House toilet pipe backed up. Emergency repair was done by White Wolf Cesspool-many issues.

Red Alert update preplan was left at code enforcement. This can be installed by Flexible Systems for \$2,400. This was **APPROVED** on a motion by Commissioner Theobalt, Commissioner Young seconds, AIF.

CPR course is being conducted by for Head of the Harbor Village employees on 1/18/2024 by Commissioner Young. Thank you, Commissioner Young.

COMMISSIONER YOUNG:

Asks about whiteboard training – Commissioner Donohue to look into this.

ESO looking to update PCR program. Chief Keegan mentions that FRES owns a free PCR system 3.5 or 3.6 called Image Trend that should be updated by March. Something to maybe consider.

Thanks Commissioner Gabrielsen for the new EMS lockers.

Asks about Class A uniforms. Donna mentions that the new Men's class A shirts are in the upstairs closet in the Main House. Women need to provide jacket sizes for shirt order.

EMS uniforms shirts? were ordered 2 weeks ago.

COMMISSIONER THEOBALT:

Great job on the Monday call in Head of the Harbor. Thanks Department members and has also personally thanked Zack Harrington.

Radios should be back on Thursday.

3 Ambulances were changed to PSD registrations which never expire. Thank you to Donna for taking care of this.

COMMISSIONER DONOHUE:

Grant due on 2/26/2024 – Commissioner Donohue will be applying.

NIFR Reports for ambulance calls were not completed for all of 2023.

Will let Chiefs know the date of the Smithtown Fire District meeting.

Insurance costs are down \$32,000 for 2024.

Are we still using Penny's? Some discussion on this. Commissioner Theobalt says that we have been using Fully Involved as the vehicles get repaired more quickly. Fully Involved recently charged \$6,000 for a generator repair.

All Chiefs vehicles, pick-up trucks and SUVs to go to Penny's for repair.

Thank you to the Chiefs for your hard work.

Friday 2/9/2024 is the Smithtown Chiefs Council. Some members will be receiving awards. Commissioner Young, Commissioner Theobalt, Chief Keegan, Chief Mills. There will also be awards given for the building collapse that happened a few months ago. John Stein, Bob McGovern, etc.

8:40PM Commissioner Theobalt motions to go into executive session to discuss paid personnel, Commissioner Scmillio seconds, AIF.

Back in session at 9:15PM

Commissioner Scmillio motions, Commissioner Young seconds to hire Laurent Barbou as EMS Coordinator pending Civil Service approval. AIF

The meeting was adjourned at 9:20PM on a motion by Commissioner Young, Commissioner Donohue seconds, AIF.