

September 9, 2024

The regular monthly meeting of the Board of Fire Commissioners was opened at 7:30PM by Chairman Donohue.

Meet was opened with the Pledge of Allegiance

PRESENT: Commissioners Donohue, Scomillio, Gabrielsen and Young (7:40PM). District Manager Ed Hope, District Treasurer Donna Gruner, District Secretary Kelly Cassidy and Chief Orth.

ABSENT: Commissioner Theobalt, Chiefs Sapienza, Mills and Keegan, EMS Coordinator Laurent Barbou. (Chiefs and Laurent were all attending EMS World convention.)

GUESTS: No Guests

New member Fatemeh Dehpanah was sworn in - Ambulance Company

Russel Fragala was sworn in as Lieutenant of Engine 3.

FACILITIES USE REQUESTS:

9/5-9/10/2024 Main House – Team Rubicon volunteers helping to rebuild locally after damage from the flood.

9/15/2024 Main House – Car wash (Football team) 8:00AM-4:00PM. Rain date is 9/29 8:00AM-4:00PM. Emailed BOFC and Chiefs 8/28/2024. No conflicts on the calendar.

9/22/2024 Main House - Car wash (Kick line) 8:00AM-3:00PM. Emailed BOFC and Chiefs 8/28/2024. No conflicts on the calendar.

9/26/2024 Station 2 Training Room CPR Training Class for Wesleyan School 6:30PM-9:30PM-emailed BOFC and Chiefs 9/6/2024.

All facilities requests were approved on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF.

CORRESPONDENCE:

Safety Officer Class-9/30/2024 7:00PM at Garden City Fire Department-emailed BOFC and Chiefs 8/23/2024.

Chloe Oetting return to duty-emailed BOFC and Chiefs 8/28/2024.

New recruit Fatemeh Dehpanah medical classification emailed BOFC and Chiefs 9/3/2024

LEGAL:

Bid spec package for generator project at Station 1 sent to Smithtown News to be published in the August 15th issue.

Bid package sent to Lechner Electric 8/16/2024

Bid package sent to Leli Electrical Innovations 8/23/2024

Bid package sent to LI Craftsmanship 8/28/2024

Bid package sent to KJB Industries 8/26/2024

Bid package sent to CDJ Electric 8/28/2024

Bid package sent to P&W Electric 8/28/2024

Bid package sent to Construct Connect 8/30/2024

Bid package sent to Roland's Electric 9/3/2024

Walk through for generator project was held 8/22/2024

Walk though for generator project was held 9/4/2024

Addendums 1 and 2 also sent out to all the above

Letter from Town of Smithtown – Incomplete inspection for 221 Jefferson Avenue no certificate of occupancy has been issued – emailed BOFC 9/4/2024

CHIEF'S REPORT:

Nameplates for Brian Kern and Doug Kronenberg – not to exceed \$100

Reeves Stretcher \$325

Mustang Ice Commander Rescue Suite \$879.95 x 3 = \$2,639.85

All of the above items were **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF.

ADD-ONS:

Chief Sapienza asked for a pesticide application to be applied at the Picnic/Pavilion prior to the Department picnic. Ed to take care of this.

Chief Keegan - Team Rubicon (a volunteer organization helping to rebuild after the flood) requested use of the Main House for 9/5-9/10.

DISTRICT MANAGER'S REPORT:

Vehicles 4-3-81 and 4-3-25 – what to do with these?

The Mercedes 4-3-6C keeps on getting the same error code and has been out of service multiple times. Will look into the Lemon Law.

Server room air conditioner needs to be repaired-price quote of \$960 was **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF. Commissioner Donohue asks about possibly getting vents in the door of the server room.

Trouble with the Gator-batteries are not staying charged. New batteries in an amount not to exceed \$1,500 were **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF.

Gear inspection at \$19.25 per set from Firefighters Equipment of N.Y. was **APPROVED** on a motion by Commissioner Donohue, Commissioner Gabrielsen seconds, AIF.

Commissioner Scomillio asks if we are all set for the 9/11 Ceremony. Ed says yes, Commissioner Scomillio thanks Ed.

Would like to purchase 2 new motors for the new quartermaster garage doors in the amount of \$3,750. This was **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Donohue seconds, AIF.

4-3-81 – body work and striping in the amount of \$2,100 was **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Donohue seconds, AIF.

EMS COORDINATOR'S REPORT: No report read

Supplies:

Boundtree:	\$1,880.68
All American-PE gear:	\$1,489.80
Medline:	\$870.32

The above supplies were **APPROVED** on a motion by Commissioner Young, Commissioner Scomillio seconds, AIF.

Commissioner Young motions, Commissioner Scomillio seconds to pay bills. AIF

TREASURER'S REPORT:

1. Budget meeting – need to adopt a proposed budget by September 24th.
2. Installation invites to be mailed out.
3. Days off requested: September 6th and September 20th – approved.

\$29,382 increase to the budget. How do you want to allocate?

\$20,000 into Building Reserve

\$9,000 into Insurance

Monies to be added to the reserve accounts:

\$120,000 to Apparatus

\$220,000 to Building

\$18,000 to Radios

The 2025 budget in the amount of \$3,242,075 was **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF.

ADD-ONS:

Revised the EMS payroll to reflect correct Holiday pay for Labor Day for part-time EMS employees.

The August meeting minutes were **APPROVED** as written on a motion by Commissioner Scomillio, Commissioner Young seconds, AIF.

COMMISSIONER SCOMILLIO:

Bill Glass approved the accident policy and sent a suggested accident investigation policy (this is required under PESH).

Asks Chief Orth to look into training for floods – appropriate PPE, boots, gear. We need to be better equipped in the event of another flood.

New engines – motors are on the bottom instead of the top of the vehicle. Will need to be mindful of this in the event of a storm.

COMMISSIONER GABRIELSEN:

Trauma bags for ambulances: Commissioner Gabrielsen motions to spend \$1,727.16 for 15 bags, Commissioner Young seconds, AIF. Commissioner Donohue mentions to make sure Donna gets the invoice for this.

PPE for ambulance shoes and pants – volunteers should have the same gear as paid personnel:

\$3,000 boots

\$1,200 pants

APPROVED on a motion by Commissioner Gabrielsen, Commissioner Young seconds, AIF to spend up to \$4,500 for pants and boots. Will run this by the captain of ambulance.

Heat for Station 3- got a price quote of \$60,000 for 2 split units – will do further research. Commissioner Donohue asks if there is an exhaust fan. Ed to look into this.

The generator project bid opening will be held on Thursday 9/12 at 3:00PM.

Got a quote for ceiling tiles in the amount of \$9,244. **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Scomillio seconds to spend up to \$10,000 on ceiling tiles. AIF. Sole source paperwork to be provided.

COMMISSIONER DONOHUE:

Price for new hose will be approximately \$30,000.

Price quote for removing and replacing radios in new engines and customized shelving is \$35,313.71 per engine. This was **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF

Price for striping new engines \$7,500 per engine. This was **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF.

New ambulances- no answer from Proline as to what still needs to be completed. No update on Chief's car.

COMMISSIONER YOUNG:

Asks about the status of 4-3-6C- Ed will look into this. Same problem and same error code every time.

Ambulance billing status? Expecting a start date soon. We are able to bill back as far as April, 2024.

Meeting was adjourned at 8:20PM on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF.

