

November 18, 2024

The regular monthly meeting of the Board of Fire Commissioners was opened at 8:07PM by Chairman Donohue.

Meeting was opened with the Pledge of Allegiance.

6:30PM Prior to the District meeting Tony Hill from Firefly reviewed LOSAP. Michael Wertheim from Main Street Financial Group was also present 7:15PM to discuss LOSAP investments.

Commissioners Donohue, Scomillio, Theobalt and Young; District Treasurer Donna Gruner and District Secretary Kelly Cassidy were present.

PRESENT: Commissioners Donohue, Scomillio, Gabrielsen, Young and Theobalt. District Manager Ed Hope, District Treasurer Donna Gruner, District Secretary Kelly Cassidy and Chief Keegan.

ABSENT: Chiefs Sapienza, Mills and Orth.

GUESTS: Jay Fischler

No public comments

New members Noah Evans (Engine 9), Olivia Marshall (Ambulance Co 6), and Owen Shortell (Engine 2) were sworn in.

FACILITIES USE REQUESTS:

10/27/2024 Station 2 25th Wedding Anniversary–Lou DeStefano 1:00PM-5:00PM. No conflicts on the calendar.

11/20/2024 Station 1 Ambulance Co. Meeting-7:00PM-10:00PM-emailed BOFC and Chiefs 11/15/2025.

11/23/2024 Main House Boy Scouts Thanksgiving 10:00AM-8:00PM-emailed BOFC and Chiefs 10/28/2024.

Add-ons:

11/29/2024 Station 1 Boy Scouts wreaths 8AM-4PM.

12/7/2024 Children's Holiday party Station 1.

12/7/2024 Station 2 Adult Holiday party Station 2 6PM.

Board of Directors Meetings through March 2025, Department Meetings for 2025 and Engine 2 Meetings for 2025-emailed BOFC and Chiefs 11/6/2024. No conflicts on the calendar.

All facilities use requests were **APPROVED** on a motion by Commissioner Young, Commissioners Theobalt seconds, AIF.

CORRESPONDENCE:

Town of Smithtown – Evon Lane will be closed from Cambon Avenue to Moriches Road from 10/29-11/1. Emailed BOFC, Chiefs and Laurent 10/28/2024

Medical classification for Noah Evans-emailed BOFC and Chiefs 11/4/2024.

Medical classification for Olivia Marshall-emailed BOFC and Chiefs 11/12/2024.

LEGAL:

Town of Smithtown notice – Site plan exemption application fee is incomplete. Environmental fee of \$800. Fee was waived per Commissioner Donohue.

Copy of Adopted Budget for 2025 emailed to Town of Smithtown 10/18/2024.

Permissive referendum for 2024 Chevy Silverado sent to Smithtown News for publication 10/23/2024. Also emailed to BOFC 10/23/2024.

Notice of District election emailed to Smithtown News for publication-11/1/2024.

Certificate of Insurance for December 10th Election emailed to Head of the Harbor- 11/1/2024.

FOIL request for a fire report for 240 Cambon Avenue on 10/19/2024. Fire report emailed to Josh Desko at Cozen O’Connor 11/8/2024.

Commissioner Gabrielsen provided a petition for District election.

REQUEST TO BORROW DISTRICT PROPERTY:

Jackie Duddleston – 3 tables, 20 chairs 11/15-11/17. Emailed BOFC 11/4/2024.

John Stein-griddle from the kitchen for Church’s pancake breakfast 11/27-12/1/2024- emailed BOFC 11/8/2024.

These requests were **APPROVED** on a motion by Commissioner Donohue, Commissioner Theobalt seconds, AIF.

INTENT TO FUNDRAISE:

Wheelbarrow of Fun 8/5-10/5/2025 All members of Company 2 sell raffle tickets. Date of event is 10/5/2025 11:00AM-5:00PM Lake Avenue. Emailed BOFC 11/15/2024.

Intent to Fundraise was **APPROVED** on a motion by Commissioner Scomillio, Commissioner Donohue seconds, AIF.

CHIEF'S REPORT:

- 1) Command Board \$1,239 **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds, AIF.
- 2) Will the District reimburse for Stony Brook University EMT Class – need to get a price. County class is cheaper.
- 3) New structural firefighting gear 15 set @ \$4,493.56 = \$67,403.70 **APPROVED** on a motion by Commissioner Scomillio, Commissioner Donohue seconds, AIF.
- 4) Trainings to be held prior to Department meeting – will District supply meal? This had already been approved. **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Theobalt seconds to spend up to \$250 per meal per meeting.
- 5) Laptops for Chiefs 4 @ \$2,078.99= \$8,315.96 **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds, AIF
- 6) Water rescue equipment- some discussion on this. Commissioners want to add water rescue equipment to spare vehicles– **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds, to spend up to \$6,500 excluding shipping on water rescue equipment. AIF
- 7) Supplies for truck inspection-Ed to handle.
- 8) Update on nameplates for Kern and Kronenberg – arrived today.

Chief Keegan asks to use Eric's old vehicle plus the Tahoe for the Holiday parade – Board okays.

Can the Department use the Department logo as their signature on emails instead of the State logo? Board okays.

DISTRICT MANAGER'S REPORT

HVAC units have been installed at Station 3.

Roof top drainage issue is repaired.

Apron on Woodlawn was repaired at a cost of \$2,500 – original estimate was \$4,000.

Tank monitoring \$2,150 was **APPROVED** on a motion by Commissioner Theobalt, Commissioner Young seconds, AIF.

Gear repairs \$5,952.06 were **APPROVED** on a motion by Commissioner Theobalt, Commissioner Gabrielsen seconds, AIF.

EMS COORDINATOR: – absent:

Supplies:

Boundtree: \$761.24

Medline: \$187

Teleflex: \$117.50

Supplies were **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds, AIF

Commissioner Theobalt motions, Commissioner Donohue seconds to pay bills. AIF.

DISTRICT TREASURER:

1. Employee contracts-signed, sent to auditors and now in employees files.
2. Would like to take off 11/27-12/6. Returning 12/9. APPROVED.

October minutes were not approved-not yet reviewed by all.

ADD-ONS:

Some part-time employees were over their hours on the last pay period.

Only 5 pagers are left in the office.

Insurance card for Chief Orth's car is in the District office. Need certificate of origin to get the title.

FEMA reimbursement for storm damage was submitted.

Would like to know the status of the complaint filed against her.

Commissioner Donohue thanks Donna for all of her work on the Installation dinner.

COMMISSIONER SCOMILLIO:

Working on policies – sent to Bill Glass.

COMMISSIONER YOUNG:

Ambulances? Will be brought up later in the meeting.

Shoes for ambulance workers – can they go directly to get shoes?

Badges for inspection?

5 new ambulance people in the process – Kate is taking care of this.

One ambulance will be ready by the end of the week – needs State certification. Chief Keegan can expedite this. Must qualify all drivers – please keep out of service for one week.

Is the Mercedes fixed? No

Boiler/heat issue-will be brought up later in the meeting.

COMMISSIONER GABRIELSEN:

Quotes for heat pumps (use existing ducts):

\$15,000 for the upstairs at the Main House

Downstairs truck bay \$20,500 – 3 split ducts 2 on truck bay floor, one in foyer. Three different condensers outside of the building.

The generator is approved so that will upgrade the electric to enable this. Need to sign the contract.

APPROVED on a motion by Commissioner Young, Commissioner Donohue seconds to spend \$35,500 for heat pumps in the Main House. AIF

COMMISSIONER THEOBALT:

81 was redone just says Fire on it and does not have numbers on it.

4-3-101 Chief Orth's car will arrive tomorrow.

Waiting on cap for other Chiefs car.

COMMISSIONER DONOHUE:

New engine is getting striped-may arrive Wednesday prior to Thanksgiving.

The gate at the Grist Mill in Stony Brook is locked. Chief Keegan provides lock combination to be put out to the Department members.

Hydrants in Head of the Harbor – may break ground this year.

Asks Chief to make sure Station 2 is off limits except for calls on December 10th for the Commissioners Election.

Commissioner Donohue motions, Commissioner Scomillio seconds to appoint Sharlene Wasserman as Chairperson for the District election.

8:42PM Commissioner Donohue motions, Commissioner Theobalt seconds to go into executive session to discuss paid personnel. AIF

8:52PM meeting was adjourned on a motion by Commissioner Scomillio, Commissioner Young seconds, AIF.

Total approved expenditures:

Command Board	\$1,239.00
Structural firefighting gear (15 sets)	\$67,403.70
Chiefs laptops (4)	\$8,315.96
Water rescue equipment	\$6,500.00
Tank monitoring	\$2,150.00
Gear repairs	\$5,952.06
Heat pumps for Main House	\$35,500.00
EMS Supplies	<u>\$1,065.74</u>
	\$128,126.46