

February 10, 2025

The regular monthly meeting of the Board of Fire Commissioners was opened at 7:30PM by Chairman Donohue.

Meeting was opened with the Pledge of Allegiance.

PRESENT: Commissioners Donohue, Scmillio, Gabrielsen (7:49PM), Young and Theobalt. EMS Coordinator Laurent Barbou, District Treasurer Donna Gruner, District Secretary Kelly Cassidy, Chiefs Sapienza, Orth and Keegan.

ABSENT: District Manager Ed Hope and Chief Mills

GUESTS: Jay Fishler and Christine Amato

New member Corey Moran was sworn in (Engine 1)

Guest Comments: Christine Amato – Over the past two months there has been no heat in the gym. Complaints have been emailed and have not been addressed. There is no toilet paper or soap in the ladies bathroom. No hot water in the bathroom. EMS staff wash their hands with cold water. The boiler has not been serviced in 10 years. Commissioner Donohue says they will address this.

FACILITIES USE REQUESTS:

Fraternal Order of Police – Third Thursday of every month except for November and December. Emailed BOFC and Chiefs 1/15/2025. No conflicts on the calendar.

2/6/2025 Station 2 Rec Room Juniors/Explorers Meeting (moved from 2/20/2025). Emailed BOFC and Chiefs 1/22/2025. No conflicts on the calendar.

2/16/2025 Station 2 Rec Room – First Birthday Party 12N-7:00PM-emailed BOFC and Chiefs 1/17/2025. No conflicts on the calendar.

2/17/2025 Station 1 Meeting Room - Cub Scouts Meeting 6:00PM-8:30PM

2/22/2025 Station 2 Training Room-Doug O. Luau, 12PM-12AM-emailed BOFC, Chiefs and Ed Hope 1/29/2025.

Auxiliary Meetings – Station 2 Training Room-second Thursday of each month-emailed BOFC, Chiefs and Ed Hope 1/29/2025.

4/12, 5/10, 6/14, 8/9, 9/13, 10/8, 11/1 Station 2 Rec Room, Defensive Driving Course 8:30AM-12:30PM. Emailed BOFC, Chiefs and Ed Hope 2/5/2025. No conflicts on the calendar.

Officers Meetings Station 2 Rec Room-Last Tuesday of every month except for February (moved to Monday 2/24). Emailed BOFC and Chiefs 1/24/2025. No conflicts on the calendar.

9/27/2025 SJFD Annual Family Picnic-Pavilion/Picnic Grounds 9/27/2025 8:00AM-11:30PM. Emailed BOFC and Chiefs 1/17/2025. No conflicts on the calendar.

Station 2 Training Room R&R Meetings-last Thursday of every month-emailed BOFC and Chiefs 1/27/2025.

Engine 1 Company Meetings: 2/11, 3/11, 4/1, 5/13, 6/10, 7/8, 8/12, 9/9, 10/7, 11/11, 12/2-Station 1-emailed to BOFC, Chiefs and Ed Hope 1/31/2025. No conflicts on the calendar.

All facilities use requests were **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds. AIF

CORRESPONDENCE:

National Certification Pro-Board Exam and Class for Incident Safety Officers, April 29 and May 17, 2025, at Sayville FD. Emailed BOFC, Chiefs and Laurent 1/15/2025.

The Professional Volunteer Fire Department seminar Friday March 21 at Suffolk County Community College-emailed BOFC and Chiefs 1/15/2025.

McKie medical classification emailed to BOFC and Chiefs 1/22/2025.

Moran medical classification emailed to BOFC and Chiefs 1/29/2025.

Montrose return to duty classification-emailed BOFC and Chiefs 1/31/2025.

LEGAL:

Town of Smithtown notice of permit renewal – permit expired on 2/28/2021. Emailed BOFC and Ed 1/15/2025.

FOIL request for 1/13/2025 39 Farmer Road for PCR. Emailed Bill Glass 1/15/2025. Power of Attorney provided. PCR sent 1/16/2025.

Subpoena for a PCR from 5/1/2020-emailed Bill Glass and BOFC 1/22/2025. PCR sent to Detective Michael Petrucci 1/22/2025.

Title for Ford Ambulance emailed to TD bank 1/24/2025.

Notice to Bidders sent to Smithtown News for publication 1/31/2025.

PCR request from 10/10/2024 emailed to Deborah Berliner at Grey & Grey, LLP 2/5/2025.

Town of Smithtown Notice of Permit Renewal-emailed BOFC and Ed 2/7/2025.

REQUEST TO BORROW DISTRICT PROPERTY:

4/12/2025 John Stein – griddle, emailed BOFC 2/7/2025. APPROVED

CHIEFS REPORT:

- 1) 12 Letters for delinquent percentages were sent out.
- 2) EMS on the Hill – Chief Keegan would like to attend. Hotel and registration \$818.17. This was **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds, AIF.
- 3) SENSIT Combustible Gas Detector for 431, 432, 433, 437 and 439 5 @ \$1,174.40 = \$5,872. This was **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds, AIF.

4-3-3 is in service

4-3-1 to Hendrickson to start moving equipment over – should be ready in a week

Forcible entry door – can attach wheels to it. \$8,035 cost and \$650 training class. Some discussion on this. Commissioner Theobalt asks for more quotes. Sole source provider letter is provided. This was **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds. AIF.

Would like to make a training area.

New helmets list of the 40 members.

Would like to excess the old helmets – Commissioner Donohue mentions maybe the Juniors/Explorers can use them.

Radio for the new chief’s car is 26 weeks out per Integrated Wireless. Harris is a bit more expensive. Commissioner Theobalt mentions he’d rather stay with Motorola.

Would like to purchase a new uniform for Victor Johnston – he does a lot for the Department.

\$557.89 license fee for Zero Trust VPN for remote access.

Two items for executive session.

The above two items were **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds, AIF.

Commissioner Donohue thanks the Chiefs for helping out with the engines.

DISTR ICT MANAGERS REPORT:

Supplies:

Drum Industrial: \$964.82 **APPROVED** on a motion by Commissioner Donohue,
Commissioner Scomillio seconds, AIF.

MES: \$530.78 **APPROVED** on a motion by Commissioner
Gabrielsen, Commissioner Scomillio seconds, AIF.

Day Elevator: \$785 Maintenance contract for the year which is **APPROVED**
on a motion by Commissioner Gabrielsen, Commissioner
Theobalt seconds, AIF.

Clean Air for two ambulances: \$3,605.00 **APPROVED** on a motion by
Commissioner Gabrielsen, Commissioner
Scomillio seconds, AIF.

EMS COORDINATORS REPORT:

Boundtree: \$1,306.71

Medline: \$279.14

Both of the above supplies were **APPROVED** on a motion by Commissioner
Gabrielsen, Commissioner Donohue seconds, AIF.

Cotmedic Service Contract: \$2,970 – they are local

EMSAR Service Contract \$2,099-must pay for travel.

APPROVED on a motion by Commissioner Gabrielsen, Commissioner
Scomillio seconds, AIF to use Cotmedic for \$2,970.

New ambulance – waiting on the State inspector.

2 patients came to the EMS office to thank Tara and Rachel for their help.

Videoscopes \$6,241.50 for both ambulances

Commissioner Scomillio motions, Commissioner Theobalt seconds to pay the bills.
AIF.

TREASURER'S REPORT:

1. LOSAP Plan document needs to be signed
2. Audit findings

3. Vacation March 19-25th, returning March 26th 5 days – Approved
4. Maintenance & EMS employees were over hours on both 1/13 and 1/27 payrolls

2025 audit package needs to be signed

What is the bill of \$18,000 to Todd O’Connell for? No response

Prices for Thompson Reuters subscriptions- law book updates:

\$1,169

\$800

1,199 Flexible systems invoice was for a new laptop for Sean Sackman

Who is entering the new vehicles into Red Alert? 4-3-6-A

24 4-3-6-A

24 4-3-6-B

COMMISSIONER SCOMILLIO:

Purchasing Policy – received a revised copy from Bill Glass that he uses. Please review for next month’s meeting.

One item for executive session.

Commissioner Gabrielsen asks to have purchases up to \$1,000 to be automatically approved. This will be revisited at next month’s meeting.

COMMISSIONER THEOBALT:

Sean Sackman has taken over the pagers. Who made this decision and why? Sean was hired as a custodian.

Please stop over plowing the curbs. Commissioner Donohue mentions the curb needs to be repaired.

PS Trax-repairs are being closed out before they are taken care of.

County Dispatch for executive session.

COMMISSIONER YOUNG:

Questions some new hires being made without going before the whole Board. Asks to be kept informed by the Board. Many discussions are being held with only three of the Commissioners. There are five Board members.

Commissioner Theobalt mentions that ALL hires are supposed to come before the entire Board.

No one is shoveling by the doors – Station 3 is like an ice rink. Commissioner Donohue mentions that he has been shoveling and salting.

Chiefs – maybe there should be better options to allow more members to run for Chief. Maybe get their EMT certification within the year of taking office. Commissioner Donohue mentions we tried that and it didn't work and he is not in favor of lowering the requirements.

Would like to purchase a stepper mill and 1,000 pounds of new weights. **APPROVED** on a motion by Commissioner Theobalt, Commissioner Scomillio seconds to spend up to \$5,000 on a new stepper and weights. AIF

COMMISSIONER GABRIELSEN:

National Grid cannot move forward on gas line due to the weather.

Getting prices on a new boiler.

Car seat – Tara and Jen fixed the problem.

COMMISSIONER DONOHUE:

Department physicals 3/19 Wednesday night and 4/19 Saturday morning – all are okay with the dates.

Montauk FD is interested in one of the engines and is willing to pay \$6,500. Their insurance company says they can rent it for a year which will bring the price up to \$16,500.

APPROVED on a motion by Commissioner Theobalt, Commissioner Young seconds, to sell 4-3-3 to Montauk Fire District. AIF

Notice to bidders on office ready room **APPROVED** on a motion by Commissioner Donohue, Commissioner Theobalt seconds, Commissioner Theobalt No – motion carried.

Would like to install a 23-foot bay door using ambulance recovery funds. **APPROVED** on a motion by Commissioner Gabrielsen, Commissioner Scomillio seconds, AIF to spend up to \$70,000 on a new bay door.

There are garbage bags in the closets at both stations. If anyone is using either station please clean up before you leave.

All American boots and pants for EMS 511 Tactical was recommended.

APPROVED on a motion by Commissioner Donohue, Commissioner Young seconds, AIF to spend up to \$2,800 on and \$4,200 on boots for approximately 40 EMS members. AIF

Boy Scouts would like to store a Conex box wherever it will fit best. Commissioner Gabrielsen questions this and does not want it stored at Station 1. **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, motion carried. Will find somewhere to store it.

Craig Dwyer is repairing the heat. He is going to get a price on heating and cooling for the whole building.

Junior/Explorer post 430 has been established. Youth protection, registered through Scouts of America.

Please tell Ed the shower heads for the Men's and Ladie's rooms at Station 2 need to be replaced.

LOSAP – would like to change from Nationwide to LPL Services, Mark Rathjen who is a Head of the Harbor resident. Commissioner Theobalt asks about having LPL present to the whole Board.

APPROVED on a motion by Commissioner Donohue, Commissioner Gabrielsen seconds, Commissioner Theobalt no, to hire LPL services to invest the LOSAP funds. Motion carried.

Commissioner Donohue will be attending Turning Stone with the Chiefs.

Commissioner Donohue motions, Commissioner Scomillio seconds, to go into executive session at 8:57PM to discuss paid personnel and policies. AIF Out of executive session at 10:20PM.

Meeting was adjourned at 10:22PM on a motion by Commissioner Theobalt, Commissioner Donohue seconds, AIF.

Total Expenditures:

\$8,035 Forcible entry door

\$650 Training class for forcible entry door

\$818.17 EMS on the hill seminar

\$5,872 Gas detectors (5)

\$557.89 License fee for remote access

\$964.82 Drum Industrial

\$530.78 MES

\$785 Day Elevator

\$3,605 Clean air

\$1,306.71 EMS Supplies

\$279.14 EMS Supplies

\$2,970 Cotmedic

\$5,000 gym equipment

\$70,000 new bay door

\$2,800 EMS Pants

\$4,200 EMS Boots