

May 12, 2025

The regular monthly meeting of the Board of Fire Commissioners was opened at 7:41PM by Chairman Donohue.

PRESENT: Commissioners Donohue, Scomillio, Gabrielsen (7:46PM), and Young. District Manager Ed Hope, EMS Coordinator Laurent Barbou, District Treasurer Donna Gruner, District Secretary Kelly Cassidy, Chiefs Keegan, Orth and O'Connell.

ABSENT: Commissioner Theobalt and Chief Sapienza.

Meeting was opened with the Pledge of Allegiance.

No Guests

FACILITIES USE REQUESTS:

4/25/2025 Station 2 Training Room – Smithtown East Lacrosse Team Pasta Party 5:30PM-8:30PM. This is only in the case of rain/weather. Emailed BOFC, Chiefs and Ed 4/16/2025. There are no conflicts on the calendar.

5/6/2025 Station 1 – Scouts Leader Meeting 7:00PM-10:00PM-emailed BOFC, Chiefs, and Ed 4/18/2025. No conflicts on the calendar.

5/25/2025 Station 1 Christening Doug Kronenberg 1:00PM-7:00PM-emailed BOFC, Chiefs and Ed 5/14/2025. No conflicts on the calendar.

6/1/2025 Station 1 Meeting Room Christening 9:00AM-6:00PM-emailed BOFC, Chiefs and Ed 4/25/2025. No conflicts on the calendar.

6/14 (6/21 Rain Date) Station 1 Eagle Scouts Car Wash 9:00AM-3:00PM-emailed BOFC and Chiefs 4/30/2025. No conflicts on the calendar.

6/28/2025 Station 2 – Lou DeStefano Grandson's Graduation party 12:00PM-5:00PM. Emailed BOFC, Chiefs and Ed 4/22/2025. No conflicts on the calendar.

7/5/2025 Picnic Grounds & Station 2-Graduation party for Liam Gaine 2:00PM-8:00PM-emailed BOFC, Chiefs and Ed 5/2/2025. No conflicts on the calendar.

7/19/2025: Pavilion/Station 2-West Point 10:00AM-6:00PM-emailed BOFC, Chiefs and Ed 5/9/2025. No conflicts on the calendar.

All facilities use requests were **APPROVED** on a motion by Commissioner Scomillio, Commissioner Donohue seconds, AIF.

CORRESPONDENCE:

John Stein - return to work received from doctor. Sent to NDI 4/23/2025. Cleared for duty as of 4/22/2025.

All medical clearances from physicals of 4/19 were received 4/25/2025 and entered in Red Alert.

Notice from Fire Districts Mutual Insurance Co. of new medical and pharmacy benefits cards as of May 1, 2025. Emailed BOFC 4/28/2025.

Emailed Chiefs and BOFC of members still needing a physical 5/5/2025.

Fire-EMS Safety Officers Association-free training letter-emailed BOFC, Chiefs and Laurent.

REQUEST TO BORROW DISTRICT PROPERTY:

4/25/2025: Liam Carroll 8 tables and 40 chairs. Expected return date: 4/26/2025

5/12/2025 Liam Carroll 5 tables and 30 chairs. Expected return date: 5/13/2025

Requests to borrow District property were **APPROVED** on a motion by Commissioner Scomillio, Commissioner Young seconds, AIF.

LEGAL:

Olivia Peterson – LOD injury report sent to Fire Districts Mutual insurance, Schaefer and NDI 4/23/2025. Out on LOD medical – doctor's note emailed to NDI 5/7/2025.

Town of Smithtown-Incomplete inspection result-emailed BOFC 5/2/2025. Wayne Alden is handling this.

Fire Report request for 7 Smith Lane, Nissequogue from 3/26/2025-emailed Chiefs 5/7/2025.

Cyber insurance signed and sent to Schaeffer 5/9/2025.

Sales agreement with Montauk Fire District for the 1993 Pierce Lance Pumper signed and sent back 5/9/2025.

CHIEF'S REPORT

- 1) Taylor Pottak O'Connell resigned.
- 2) Noah Evan resigned – going to the Police Academy
- 3) Mike Tansy Jr. back to life status
- 4) Samantha Tarvin resigned
- 5) Christian Bernard resigned-MTA academy

- 6) Name patches for EMS turnout gear: Villatoro, J. Carney, Clay, G. Young
- 7) 16 percentage letters were sent out
- 8) Explorers uniforms Polo \$30.88, Uniform shirt \$43.75, Pants \$39.79 x 30 members = 3,432.60. This was **APPROVED** on a motion by Commissioner Scomillio, Commissioner Young seconds, AIF.
- 9) Douglas fir for forcible entry door 2 x4s \$4.26 x 20 = \$85.20. As this will be on-going a motion was made not to exceed \$500 for the year. This was **APPROVED** on a motion by Commissioner Scomillio, Commissioner Young seconds AIF.

ADD-ONS:

Carolyn Grayson to hold a Fire Prevention Day at Wesleyan School in Smithtown where she works on 5/19 and 5/20.

DISTRICT MANAGER'S REPORT:

Renewal for fire protection service monitor.

Station 2 – would like to replace electric panel and add 8 smoke detectors with battery backup at a cost of \$5,000. This was **APPROVED** on a motion by Commissioner Scomillio, Commissioner Gabrielsen seconds, AIF.

Looking to replace gutters with larger capacity:

Island Gutter: \$1,300 – includes gutter guards

Premiere Gutter: \$1,475 – no gutter guard included

APPROVED on a motion by Commissioner Scomillio, Commissioner Gabrielsen seconds, to spend \$1,300 with Island Gutter for new gutters and guards.

New sink was installed at Station 2 kitchen - Chief Keegan thanks Ed.

New agitator for the smaller (EMS gear only) washer/dryer to be installed. Cannot put firefighter gear in this machine.

4-3-1 – Hoping this is now fixed. The circuit breakers for the exhaust system were being stripped.

The new Chief's car will be registered on 5/21/2025. Due to the new license law an appointment needs to be made at the DMV.

Commissioner Donohue mentions there is a Smithtown Fire District meeting at Station 2 tomorrow night. Asks if any of the Chiefs are available to attend.

Chief Keegan asks about washing the bunker gear for Firefighter Moran. This should be done tomorrow.

Bay door not working on B-needs a new door opener. This bay door is being replaced by the new 23-foot door, so no need to repair.

EMS COORDINATOR'S REPORT:

4-3-6-C – was brought to Mercedes again. Hard to figure out what's going on with this. No lights-this is a common problem. This vehicle is not driven enough.

In the process of phasing out King airways and moving to IGEL. Chief Keegan mentions that the Medical Director should provide instruction on how to use IGELS. July 1st is the new State protocol.

Supplies:

Boundtree: \$2,222.45 was **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds, AIF.

TREASURER'S REPORT:

Commissioner Scomillio motions to pay the bills, Commissioner Gabrielsen seconds, AIF.

Firefly fee schedule documents – Commissioner Donohue has signed them.

Audit in progress

Maintenance and EMS employees were over hours on 4/21 and 5/5 payroll.

LOSAP \$341,821 bill for the 2025 contribution. Check to LPL needs to be signed to start the fund. This was **APPROVED** on a motion by Commissioner Donohue, Commissioner Scomillio seconds AIF.

Email from Jen Mason needs a response

M&K gas – no receipt. What is it for and who made the purchase?

The trailer was left open on Sunday 5/11

The Department meeting cost was \$400 – this is over the approved limit. Commissioner Donohue says it was increased for the annual inspection.

Commissioner Donohue motions, Commissioner Scomillio seconds to spend a sum not to exceed \$500 on the annual inspection. AIF

Many missing credit card and Amazon receipts. When ordering something please email the receipt.

Would like to take a personal day on Friday May 16th and have a doctor's appointment on Friday May 23rd.

Hendrickson: \$26,000 was held back on the pumpers. Exhaust engine \$2,700 Cummins denied the warranty.

The April 2025 minutes were **APPROVED** as written on a motion by Commissioner Scomillio, Commissioner Gabrielsen seconds, AIF.

COMMISSIONER SCOMILLIO:

Policies: Asset Management

Respiratory – thanks to Chief Sapienza for putting this together

Classification of Firefighter

*Medical Leave

Commissioner Gabrielsen asks about Class D-some discussion on this.

*Need to look at the verbiage in this policy

The Employee Handbook was tabled until the June meeting.

Old 4-3-3 Signal 5 sold to the country of Chile for \$25,000 minus 8% fee. Waiting on the offer letter.

4-3-6-C: Use it or get it out on the road-please come up with a schedule by the end of the week.

Training – ZeroTrust has a basic awareness 30-minute training session for all employees. This should lower our insurance premiums.

FOAM – training and regular

Hazmat response policy?

Medical Director – asks Chief Keegan, Commissioner Young to find out.

COMMISSIONER GABRIELSEN:

Are the Chiefs still doing duty crews? Chief Keegan says yes, and they are looking into some new plans. Are the MDTs being used? And if so, why not? Chief Keegan was working with FRES on this. The MDTs don't work with County, only I-pads work. Commissioner Gabrielsen asks if the MDTs can be put back into inventory if they are not being used.

Question about membership status. This is with the attorneys for the District and Department. Please send a letter to the member stating they were dropped from the rolls of the Department.

APPROVED on a motion by Commissioner Gabrielsen, Commissioner Young seconds to spend \$700 on summer shirts for the janitors. AIF

APPROVED on a motion by Commissioner Gabrielsen, Commissioner Donohue seconds to spend \$7,000 on a new buffer machine. AIF

APPROVED on a motion by Commissioner Gabrielsen, Commissioner Young seconds to add WIFI to the Station 1 meeting room at a cost of \$331.93 AIF.

Would like to start a pilot program to make use of the extra vehicle. Vehicle could be set up for ALS. Have a volunteer take the vehicle home. Chiefs will handle the training for the volunteer members.

Commissioner Gabrielsen asks how many paramedics there are. Currently 4 with one more to be added in the near future.

COMMISSIONER DONOHUE:

List of people for uniforms

APPROVED on motion by Commissioner Donohue, Commissioner Scomillio seconds, to spend \$91,000 for a change order to the generator project to include paving the front driveway, and removal of asphalt. Money to be taken from the 2024 surplus.

Thank you to the ambulance crew for participating in the 5k run for the Stony Brook Children's Hospital.

Ambulance billing was approved for another five years by Governor Hochul.

\$231,000 has been collected from ambulance billing to date.

COMMISSIONER YOUNG:

Question for executive session

8:41PM Commissioner Young motions, Commissioner Donohue seconds to go into executive session to discuss response to alarms and audit. AIF

9:05PM Back in session

9:05PM Meeting was adjourned on a motion by Commissioner Young, Commissioner Scomillio seconds, AIF.

TOTAL EXPENDITURES:

\$3,432.60 Explorers uniforms

\$500 (NTE) forcible entry door

\$1,300 for new gutters and gutter guards

\$5,000 New electric panel and 8 smoke alarms

\$2,222.45 Boundtree

\$700 summer shirts for maintenance staff

\$7,000 Buffing machine

\$331.93 Wifi for upstairs Station 1

\$91,000 Paving of front driveway at Station 1

\$341,821 LOSAP contribution