

MINUTES OF THE MEETING
OF THE ST. JAMES BOARD OF FIRE COMMISSIONERS
MONDAY MAY 11, 2026

The meeting of the St. James Board of Fire Commissioners was held on Monday May 11, 2026, at 7:00pm. Those present were Commissioners Thomas Donohue, John Young, and John Scomillio. Also present was District Treasurer Donna Gruner and District Secretary Sharlene Wasserman. Chiefs Daniel Keegan, James O'Connell, and Eric Orth were also in attendance. Not present was Commissioner William Theobalt. Commissioner Kit Gabrielsen arrived at 7:10pm. District Manager, Laurent Barbou arrived at 7:34pm.

Chairman Thomas Donahue called the meeting to order at 7:00pm.
The meeting opened with a pledge of allegiance.

- **PUBLIC COMMENT/GUESTS: New member swear in, Ashley McDowell.**
- **AGGREGATE REPORT: received and attached to these minutes**
- **FACILITIES USE REQUESTS:**
 - S. Biondi – Co. 7&9 truck check and company meeting, every Monday 7pm-9pm
 - Ed Springer Sr. – FOP Picnic, 7.25.26, S2, Picnic Grounds, 12-7pm
 - J. Scomillio – VFW Memorial Day Parade, S2, 9am

Motion to approve made by Commissioner Donohue, seconded by Commissioner Scomillio, all in favor.

- **INTENT TO FUNRAISE: none**
- **CORRESPONDENCE:**
 - Nissequogue Fire Department installation dinner Sat June 6, 6pm
- **REQUEST TO BORROW DISTRICT PROPERTY: none**
- **LEGAL: none**

- **CHIEF'S REPORT: received and attached to these minutes**

Motion to approve 3 SeekFirePro300 and retractors for \$4,402.20 made by Commissioner Donohue, seconded by Commissioner Scomillio, all in favor

Motion to approve 10 Helmet shields for \$604.89 made by Commissioner Donohue, seconded by Commissioner Scomillio, all in favor

Motion to approve wood for bail out window prop, not to exceed \$400, made by Commissioner Donohue, seconded by Commissioner Young, all in favor

Motion to approve additional lockers for S3, not to exceed \$2,000, made by Commissioner Donohue, seconded by Commissioner Young, all in favor

Motion to approve IV start bags on each ambulance, not to exceed \$600, made by Commissioner Donohue, seconded by Commissioner Young, all in favor

Motion to approve 3 members to attend '16hr Search School' in October for \$4,160.49, made by Commissioner Donohue, seconded by Commissioner Scomillio, all in favor

Motion to approve wood for ventilation training, not to exceed \$400, made by Commissioner Scomillio, seconded by Commissioner Young, all in favor

Motion to approve 4 additional gear racks, for \$8,597.76, made by Commissioner Donohue, seconded by Commissioner Scomillio, all in favor

Motion to purchase pediatric back boards, not to exceed \$2,500, made by Commissioner Young, seconded by Commissioner Donohue, all in favor

Discussion over Camaraderie Committee requests ensues. Update all members completed OSHA trainings. Chiefs updated the board on mutual aid plan with Smithtown, Stony Brook, Nissequogue and Nesconset Fire Departments.

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• **DISTRICT MANAGER’S REPORT: received and attached to these minutes.**

Was directed to get keys cuts for storage lockers at S3, register new utility truck, clean up the parking lot with a sweeper, order the pediatric backboards, and get quotes for new windows. Discussion with Chiefs over gear racks ensued.

- Boundtree- \$2,129
- Cleaning Supplies- \$1,211.54
- 4-3-5 Glass Quote - \$950

Motion to approve supplies made by Commissioner Donohue, seconded by Commissioner Young, all in favor.

Motion to approve blinds for District Office, not to exceed \$200 made by Commissioner Donohue, seconded by Commissioner Scomillio, all in favor

• **DISTRICT SECRETARY’S REPORT: none**

• **TREASURERS REPORT: received and attached to these minutes**

Discussion ensues over LOSAP report, Commissioner Donohue to sign.

Motion to approve quote from Brookhaven Locksmith for \$742.87 made by Commissioner Scomillio, seconded by Commissioner Young, all in favor

Motion to pay the bills made by Commissioner Donohue, seconded by Commissioner Gabrielsen, all in favor.

MEETING MINUTES: received and attached to these minutes

Motion to approve April 13, 2026, made by Commissioner Scomillio, seconded by Commissioner Young

COMMISSIONER REPORTS:

- **Commissioner Gabrielsen**

Motion to approve uniforms for custodial staff for \$1,500, seconded by Commissioner Young

- **Commissioner Young**

Motion to approve EMS jacket for \$220.24, seconded by Commissioner Donohue, all in favor

- **Commissioner Donohue**

Update on lounge project, Directed DM to get the tv and to patch up the parking lot. Requested update on district doctor from Chiefs.

- **Commissioner Scomillio**

Provided board with updates for siren repair and door access bids.

Motion to approve Flexible quote for \$2,684.08, seconded by Commissioner Young, all in favor

Motion to approve Flexible quote for \$320, seconded by Commissioner Young, all in favor

Motion to approve Alpine Software for \$600, seconded by Commissioner Donohue, all in favor

- **Commissioner Theobalt- Not Present**

Motion to enter executive session made by Commissioner Donohue and seconded by Commissioner Scomillio, all in favor

➤ EXECUTIVE SESSION 8:18pm – to go over vacations, to discuss employee changes
EXECUTIVE SESSION ENDS: 8:30pm

Motion to end meeting at 8:30pm was made by Commissioner Scomillio and seconded by Commissioner Donohue, all in favor

Sharlene Wasserman
District Secretary